

128th
**REORGANIZATION MEETING OF THE MAYOR & COUNCIL
BOROUGH OF WESTWOOD, NEW JERSEY
WESTWOOD BOROUGH HALL
101 WASHINGTON AVENUE WESTWOOD, NEW JERSEY 07675
JANUARY 4th, 2022**

1. CALL TO ORDER:

Mayor Ray Arroyo calls the 128th Reorganization Meeting of the Mayor and Council to order at 7:00 PM and reads the Open Public Meetings Law Statement: "This meeting which conforms to the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the Borough Website and Municipal Bulletin Board."

2. FLAG SALUTE AND INVOCATION:

The Pledge of Allegiance is led by Mayor Ray Arroyo. The Invocation is delivered by Pastor Thomas Pranschke.

3. COUNCILMEMBERS - ELECT:

Cheryl Hodges is administered her Oath of Office as Member of the Council for a three year term expiring 12/31/24, by Mayor Ray Arroyo.

Anthony Greco is administered his Oath of Office as Member of the Council for a three year term expiring 12/31/24, by Mayor Ray Arroyo.

4. ROLL CALL

Deputy Borough Clerk Vadovic calls the Roll:

Mayor Arroyo

Councilmember Bicocchi

Councilmember Collins

Councilmember Dell

Councilmember Greco

Councilmember Hodges

Councilmember Montana

Borough Administrator Ayer

Borough Clerk Hughes

Deputy Borough Clerk Vadovic

5. PRESENTATION TO OUTGOING COUNCILMEMBER JODI MURPHY

6. APPOINTMENT OF BOROUGH PROFESSIONALS

Mayor Ray Arroyo announces the following appointments:

- a) Resolution #22-1: Appointment of Borough Attorney

Motion:

Second:

Roll Call:

b) Resolution #22-2 Appointment of Borough Engineer

Motion: Second:

Roll Call:

c) Resolution #22-3 Appointments of Various Borough Professionals

<u>Position</u>	<u>Firm</u>	<u>Designee</u>
Borough Auditor	Lerch, Vinci & Higgins	Gary Vinci, RMA
Risk Manager	Burton Agency	Debra Ginetto
Public Defender		Charles Rabolli, Esq.
Prosecutor		Edward G. Johnson, Esq.
Commercial Appraiser	McNerney & Associates	Robert McNerney
Residential Appraiser	Associated Appraisal Group	Rick DelGuercio
In-Rem Attorney	Pellegrino & Feldstein	Mike Pellegrino, Esq.
Labor Attorney	Wiss & Bouregy, PC	Raymond Wiss, Esq.
Borough Planner	Burgis Associates	Ed Sneickus, PP
Historic Consultant	T. Adriance Hist. Restoration	Tim Adriance
Bond Counsel	Rogut McCarthy, LLC	Steven Rogut, Esq
Municipal Administrative Agent		Steven J. Weinberg
Financial Advisor	Phoenix Advisors, LLC	David Thompson, CEO

7. DESIGNATION OF COUNCIL COMMITTEE ASSIGNMENTS FOR 2022

<u>COMMITTEE</u>	<u>LIAISON</u>	<u>DEPUTY LIAISON</u>
Finance, Admin. & Cap. Projects	Beth Dell	Erin Collins
Fire & Ambulance	Anthony Greco	Christopher Montana
Police & Emergency Mgt.	Erin Collins	Robert Bicocchi
Land Use	Christopher Montana	Anthony Greco
Public Properties & Recreation	Robert Bicocchi	Cheryl Hodges
Health & Hospital	Cheryl Hodges	Beth Dell

8. SELECTION OF COUNCIL PRESIDENT FOR 2022

Resolution #22-4: Nomination of 2022 Council President:

9. PUBLIC FORUM:

10. BUDGET MEETINGS:

Mayor Arroyo announces that a schedule of Budget Meetings will soon be posted on the Municipal Bulletin Board and Borough website.

11. CONSENT AGENDA

Mayor Arroyo announces that the Resolutions listed on the Consent Agenda will be enacted with one motion. Copies of all Resolutions are available to any person upon request. Any Councilmember wishing to remove any Resolution(s) to be voted upon may do so at this time and said Resolution(s) will be moved and voted upon separately.

Motion to adopt resolution #22-5 through #22-34 Motion:
Roll Call:

Second:

Resolution Titles

- 22-5 OFFICIAL ELECTRONIC MEDIA
- 22-6 DEPOSITORIES OF FUNDS
- 22-7 AUTHORIZATION OF PAYMENT SIGNATORIES FOR 2022
- 22-8 FACSIMILE SIGNATURES ON CHECKS
- 22-9 ESTABLISHMENT OF INT. RATES ON DELINQUENT TAXES &
ASSESS.
- 22-10 ADOPTION OF PETTY CASH & CREDIT CARD POLICIES
- 22-11 ESTABLISHMENT OF PETTY CASH FUND
- 22-12 ESTABLISHMENT OF PETTY CASH FUND FOR RECREATION
- 22-13 ESTABLISHMENT OF PETTY CASH FUND FOR PUBLIC
ASSISTANCE
- 22-14 DEPOSITORY OF ATTENDANCE RECORDS
- 22-15 APPOINTMENT OF ASSESSMENT SEARCH OFFICER
- 22-16 APPOINTMENT OF TAX SEARCH OFFICER
- 22-17 MAGISTRATE'S ORDER DESIGNATING VIOLATIONS CLERK
- 22-18 APPOINTMENT TAX ASSESSOR / ATTORNEY – TAX APPEALS
- 22-19 2022 MUNICIPAL HOLIDAYS
- 22-20 OFFICIAL BOROUGH NEWSPAPERS
- 22-21 \$25.00 CHARGE FOR PAYMENTS MADE WITH INSUFFICIENT
FUNDS
- 22-22 \$5.00 CHARGE FOR TAX ACCOUNT REPORTS TO SEARCH
COMPANIES
- 22-23 TAX SALE COSTS
- 22-24 CASH MANAGEMENT PLAN 2022
- 22-25 MUTUAL AID – PASCACK VALLEY FIRE DEPARTMENTS
- 22-26 AUTHORIZATION OF A FEE FOR ISSUANCE OF DUPLICATE TAX
SALE CERTIFICATES
- 22-27 BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID
- 22-28 MAYOR AND COUNCIL MEETING SCHEDULE FOR 2022
- 22-29 TEMPORARY BUDGET
- 22-30 AUTHORIZING DIRECT WITHDRAWAL PROGRAM
- 22-31 AUTHORIZING ISSUANCE OF MONEYS WITHOUT REQUIRING
VENDOR CERTIFICATION
- 22-32 AUTHORIZING ELECTRONIC TAX SALE
- 22-33 RESOLUTION AUTHORIZING THE BOROUGH OF WESTWOOD
THROUGH THE WESTWOOD POLICE DEPARTMENT TO
PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW
ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE
THE WESTWOOD POLICE DEPARTMENT TO REQUEST AND
ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT
- 22-34 APPOINTMENT OF POLICE OFFICERS

12. ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Administrator Durene Ayer – Affirmative Action Compliance Official, Fund
Commissioner B-MED, B-MEL & JIF
Councilmember Erin Collins – Alternate Fund Commissioner B-MED, B-MEL & JIF
Karen Hughes – Assessment Search Officer, Local Ethics Official, Municipal Housing
Liaison
Jean-Marie Vadovic – Deputy Borough Clerk
Letitia Candeloro – Court Administrator
Elizabeth Kraus – Deputy Court Administrator
Rick Woods – Recycling Coordinator, Clean Community Coordinator
Mary-Beth Netzer – Right-To-Know Coordinator, Bloodborne Pathogens Coordinator
Stefanie Stokes – Tax Search Officer
Robert Hibler – Borough Historian
Cathy Harrington – Master Gardener

13. APPOINTMENTS TO VARIOUS BOARDS

a) Mayor Arroyo asks the Liaisons to announce the following appointments.

Historic Preservation Commission

Cindy Affinito, Class C, Term Expires 12/31/25
Alena Bohacova, Class C, Term Expires 12/31/25
Noeline Grefrath, Alt. #1, (unexp. Johnston) Term Expires 12/31/22
Councilmember Beth Dell (Council Liaison)

Safety Committee – (Annual Appointments)

Darren Blankenbush, Safety Delegate
Gary Buchheister, Member
Chris Compesi, Member
Denise Burns, Ambul. Member
Ryan Weaver, Member
Linda Aiello, Member
Richard Antonacci, PD Member
Martha Urbiel, Member
Jean-Marie Vadovic, Member
Richard Woods, Alternate Safety Delegate
Durene Ayer, Borough Administrator

Heritage Society

Councilmember Anthony Greco (Council Liaison)

Senior Advisory Committee

Judith Mirabel, Resident Member, Term Expires 12/31/24

Marie Kaplow, Alt. #1 Resident, Term Expires 12/31/24
Councilmember Anthony Greco (Council Liaison)

Shade Tree Committee

Councilmember Erin Collins (Council Liaison)

Local Assistance Board

Councilmember Erin Collins (Council Liaison)

Library Board of Trustees

Frank Zimmerman, Term Expires 12/31/26

Nickeisha Williams, Term Expires 12/31/26

Linda Phayre, Mayor's Alternate, Term Expires 12/31/22

Claudia Gonzales-Doell, Supt. Alternate, Term Expires 12/31/22

Councilmember Christopher Montana (Council Liaison)

Zoning Board of Adjustment

Alyssa Dawson, Term Expires 12/31/25

Gary Conkling, Term Expires 12/31/25

Michael O'Rourke, Term Expires 12/31/25

Tom Smith, Alternate #1, Term Expires 12/31/23

Councilmember Christopher Montana (Council Liaison)

Environmental Advisory Committee

David Brizzolara, Term Expires 12/31/24

Boniface Kiamue, Term Expires 12/31/24

Jodi Murphy (unexp. Guiderian) Term Expires 12/31/22

Morgan Fedorchak, Student Member, Term Expires 12/31/22

Councilmember Christopher Montana (Council Liaison)

Technology Committee & Website Committee

Councilmember Rob Bicocchi (Council Liaison)

Westwood Municipal Alliance (Annual Terms Expiring 12/31/22)

Gary Buchheister, Recreation Dept. Representative

Margaret Montenare, School Representative

Officer Tristan Gantner, Police Representative

MaryBeth Netzer, Health Dept. Representative

Councilmember Bicocchi (Council Liaison)

Board of Health

Maria Costello, Term Expires 12/31/24

Susan Blake, Term Expires 12/31/24

Nataly Hook, Alt. #1, Term Expires 12/31/23

Councilmember Cheryl Hodges (Council Liaison)

Westwood Parking Authority

Tim Hampton, Term Expires 12/31/26
Councilmember Cheryl Hodges (Council Liaison)

Councilmember tenders the motion to accept all appointees noted above.
Councilmember seconds the motion. Roll Call:

b) Mayor's Appointments, not subject to Council approval:

Recreation Advisory Board

Jennifer Scardino, Term Expires 12/31/24
Eric Dougherty, Term Expires 12/31/24
Councilmember Rob Bicocchi (Council Liaison)

Planning Board

William Martin, Class II, Term Expires 12/31/22
Councilmember Christopher Montana, Class III, Term Exp. 12/31/22
Keith Doell, Class IV, Term Expires 12/31/25
Jaymee Hodges, Class IV, Term Expires 12/31/25
Lauren Letizia, Alternate #1, Term Expires 12/31/23

14. OATHS OF OFFICE, AMBULANCE CORPS OFFICIALS

Captain Matt Foley	Secretary Kali Spoelstra
1 st Lt. Nicole De Joie	Treasurer Denise Burns
2 nd Lt. Nolan Foley	Trustee Jeri Bowman
President Janet Dunn	Trustee Bonnie Costello
Vice President Rush Sherman	Trustee Kris Rasmussen
	Trustee Dan Olivier

15. OATHS OF OFFICE, FIRE DEPARTMENT OFFICIALS

Deputy Chief Brian Kronewitter	2 nd Lieutenant Ryan Weaver
Senior Captain Brian Wiczenski	3 rd Lieutenant Matt Voorhis
Captain Scott Stewart	4 th Lieutenant Justin Mason
1 st Lieutenant Michael Griffin	

16. PRESENTATION OF AWARDS

a) Volunteer Emergency Services Hall of Fame:

Each of the recipients was nominated by their peers in recognition of outstanding service.

b) Volunteer of the Year

17. MAYOR'S REMARKS

18. BENEDICTION

19. ADJOURNMENT

Agenda subject to change