

127th
**REORGANIZATION MEETING OF THE MAYOR & COUNCIL
BOROUGH OF WESTWOOD, NEW JERSEY
JANUARY 5th, 2021**

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1. CALL TO ORDER:

Mayor Ray Arroyo calls the 127th Reorganization Meeting of the Mayor and Council to order at 7:00 PM and reads the Open Public Meetings Law Statement: “This meeting which conforms to the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a remote Borough Council meeting. A notice was published in The Record on December 27, 2020, posted on the Borough website and on the door of the Borough Hall in conformance with N.J.A.C. 5:39-1 et seq.”

2. FLAG SALUTE AND INVOCATION:

The Colors are presented by the Westwood Fire Department Color Guard. The Pledge of Allegiance is led by Girl Scout Troup #9-7647. The Invocation is delivered by Rev. Thomas Pranschke.

3. COUNCILMEMBERS - ELECT:

Erin Collins administered her Oath of Office as Member of the Council for a three year term by Congressman Josh Gottheimer, Term expiring, 12/31/23.

Chris Montana is administered his Oath of Office as Member of the Council for a three year term by Mayor Ray Arroyo, Term expiring, 12/31/23.

Cheryl Hodges is administered her Oath of Office as Member of the Council for a one year unexpired term by Mayor Ray Arroyo, term expiring, 12/31/21.

4. ROLL CALL

Borough Clerk Hughes calls the Roll:

Mayor Arroyo

Councilmember Bicocchi

Councilmember Collins

Councilmember Dell

Councilmember Hodges

Councilmember Montana

Councilmember Murphy

Interim Borough Administrator Elenio

Borough Clerk Hughes

5. APPOINTMENT OF BOROUGH PROFESSIONALS

Mayor Ray Arroyo announces the following appointments:

Borough Attorney

Resolution #21-1: Appointment of Borough Attorney

Motion:

Second:

Roll Call:

Borough Engineer

Resolution #21-2 Appointment of Borough Engineer

Motion: Second:

Roll Call:

Councilmember tenders the motion that all the following Professional appointments be confirmed, via Resolution #21-3 Councilmember seconds the motion. Roll Call:

Position	Firm	Designee
Borough Auditor	Lerch, Vinci & Higgins	Gary Vinci, RMA
Risk Manager	Burton Agency	Debra Ginetto
Public Defender		Charles Rabolli, Esq.
Prosecutor		Edward G. Johnson, Esq.

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Commercial Appraiser	McNerney & Associates	Robert McNerney
Residential Appraiser	Associated Appraisal Group	Rick DelGuercio
In-Rem Attorney	Pellegrino & Feldstein	Mike Pellegrino, Esq.
Labor Attorney	Wiss & Bouregy, PC	Raymond Wiss, Esq.
Borough Planner	Burgis Associates	Joseph Burgis, PP
Historic Consultant	Gregory Dietrich Pres. Cons.	Gregory Dietrich
Bond Counsel	Rogut McCarthy, LLC	Steven Rogut, Esq.
Grant Writer		Frederick Rella
Municipal Administrative Agent		Steven J. Weinberg

6. ADOPTION OF 2021 MAYOR AND COUNCIL BYLAWS

Resolution #21-4: Adoption of 2021 Bylaws

7. DESIGNATION OF COUNCIL COMMITTEE ASSIGNMENTS FOR

COMMITTEE	LIAISON	DEPUTY LIAISON
Finance, Admin. & Cap. Projects	Beth Dell	Christopher Montana
Fire & Ambulance	Jodi Murphy	Cheryl Hodges
Police & Emergency Mgt.	Erin Collins	Christopher Montana
Land Use	Robert Bicocchi	Jodi Murphy
Public Properties & Recreation	Christopher Montana	Erin Collins
Health & Hospital	Cheryl Hodges	Beth Dell

8. SELECTION OF COUNCIL PRESIDENT FOR 2021

Resolution #21-5: Nomination of 2021 Council President:

9. PUBLIC FORUM:

10. BUDGET MEETINGS:

Mayor Arroyo announces that a schedule of Budget Meetings will soon be posted on the Municipal Bulletin Board and Borough website.

11. CONSENT AGENDA

Mayor Arroyo announces that the Resolutions listed on the Consent Agenda will be enacted with one motion. Copies of all Resolutions are available to any person upon request. Any Councilmember wishing to remove any Resolution(s) to be voted upon may do so at this time and said Resolution(s) will be moved

and voted upon separately. Motion to adopt resolution #21-6 through #21-35 Motion:
Roll Call:

Second:

Resolution Titles

- 21-6 OFFICIAL ELECTRONIC MEDIA
- 21-7 DEPOSITORIES OF FUNDS
- 21-8 AUTHORIZATION OF PAYMENT SIGNATORIES FOR 2021
- 21-9 FACSIMILE SIGNATURES ON CHECKS
- 21-10 ESTABLISHMENT OF INT. RATES ON DELINQUENT TAXES & ASSESS.
- 21-11 ADOPTION OF PETTY CASH & CREDIT CARD POLICIES
- 21-12 ESTABLISHMENT OF PETTY CASH FUND
- 21-13 ESTABLISHMENT OF PETTY CASH FUND FOR RECREATION
- 21-14 ESTABLISHMENT OF PETTY CASH FUND FOR PUBLIC ASSISTANCE
- 21-15 DEPOSITORY OF ATTENDANCE RECORDS
- 21-16 APPOINTMENT OF ASSESSMENT SEARCH OFFICER
- 21-17 APPOINTMENT OF TAX SEARCH OFFICER
- 21-18 MAGISTRATE'S ORDER DESIGNATING VIOLATIONS CLERK
- 21-19 APPOINTMENT TAX ASSESSOR / ATTORNEY – TAX APPEALS
- 21-20 2021 MUNICIPAL HOLIDAYS
- 21-21 OFFICIAL BOROUGH NEWSPAPERS
- 21-22 \$25.00 CHARGE FOR PAYMENTS MADE WITH INSUFFICIENT FUNDS
- 21-23 \$5.00 CHARGE FOR TAX ACCOUNT REPORTS TO SEARCH COMPANIES
- 21-24 TAX SALE COSTS
- 21-25 CASH MANAGEMENT PLAN 2021
- 21-26 MUTUAL AID – PASCACK VALLEY FIRE DEPARTMENTS
- 21-27 AUTHORIZATION OF A FEE FOR ISSUANCE OF DUPLICATE TAX SALE CERTIFICATES
- 21-28 BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID
- 21-29 MAYOR AND COUNCIL MEETING SCHEDULE FOR 2021
- 21-30 TEMPORARY BUDGET
- 21-31 AUTHORIZING DIRECT WITHDRAWAL PROGRAM
- 21-32 AUTHORIZING ISSUANCE OF MONEYS WITHOUT REQUIRING VENDOR CERTIFICATION
- 21-33 AUTHORIZING ELECTRONIC TAX SALE
- 21-34 RESOLUTION AUTHORIZING THE BOROUGH OF WESTWOOD THROUGH THE WESTWOOD POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE WESTWOOD POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT
- 21-35 RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF WESTWOOD IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6

12. ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES:

Interim Administrator Frank Elenio – Affirmative Action Compliance Official, Fund Commissioner
B-MED, B-MEL & JIF, Municipal Housing Liaison
Councilmember Erin Collins – Alternate Fund Commissioner B-MED, B-MEL & JIF
Karen Hughes – Assessment Search Officer, Local Ethics Official
Letitia Candeloro – Court Administrator
Rose Hall – Deputy Court Elizabeth Kraus – Deputy Court Administrator
Rick Woods – Recycling Coordinator, Clean Community Coordinator
Sharon Blehl – Right-To-Know Coordinator, Bloodborne Pathogens Coordinator
Stefanie Stokes – Tax Search Officer
Robert Hibler – Borough Historian

13. APPOINTMENTS TO VARIOUS BOARDS

a) Mayor Arroyo asks the Liaisons to announce the following appointments.

Board of Health

Susan McCloskey, Term Expires, 12/31/23
Louise Cue, Term Expires, 12/31/23
Donna Bott, Term Expires, 12/31/23
Maria Montana, Alt. #2, Term Expires, 12/31/22
Councilmember Hodges (Council Liaison)

Technology Committee & Website Committee

Councilmember Murphy (Council Liaison)

Westwood Parking Authority

Mary Ann Basset, Term Expires, 12/31/25
Councilmember Hodges (Council Liaison)

Library Board of Trustees

Dennis Farrell, Term Expires, 12/31/25
Noeline Grefrath, Term Expires, 12/31/25
Beverly Karch, Term Expires, 12/31/25
Raymond Arroyo, Mayor, Term Expiring, 12/31/21
Linda Phayre, Term Expiring, 12/31/21
Ray Gonzalez, School Supt., Term Expiring, 12/31/21
Claudia Gonzales-Doell, Supt. Alternate, Term Expiring, 12/31/21
Councilmember Bicocchi (Council Liaison)

Shade Tree Committee

Beth Staples, Term Expires 12/31/25
Casey Christopher, Term Expires 12/31/25
Councilmember Murphy (Council Liaison)

Safety Committee – (Annual Appointments)

Darren Blankenbush, Safety Delegate
Gary Buchheister, Member
Chris Compesi, Member
Denise Burns, Ambul. Member
Ryan Weaver, Member
Linda Aiello, Member
Richard Antonacci, PD Member
Jack Sauer, Member
Martha Urbiel, Member
Richard Woods, Alternate Safety Delegate
Frank Elenio, Interim Borough Administrator

Local Assistance Board

Maria Vargas, Term Expires 12/31/24
Councilmember Collins (Council Liaison)

Heritage Society

Councilmember Dell (Council Liaison)

Historic Preservation Commission

Lou Schlielder, Alt. #2, Term Expires 12/31/22
Gregory Dietrich, Consultant, Annual, Term Expiring 12/31/21
Councilmember Dell (Council Liaison)

Zoning Board of Adjustment

Matthew Ceplo, Term Expires 12/31/24
Gary Conkling, (Unexp. Term Klein), Term Expires 12/31/21
Tom Smith, Alt. #2, Term Expires 12/31/22
Councilmember Bilocchi (Council Liaison)

Environmental Advisory Committee

Norel Blundo, Term Expires, 12/31/23
Kate Cribbin, Term Expires, 12/31/23
Councilmember Montana (Council Liaison)

Green Team

Councilmember Murphy (Council Liaison)

Westwood Municipal Alliance (Annual Term)

Gary Buchheister, Annual Expiring 12/31/21
Councilmember Bilocchi (Council Liaison)

Senior Advisory Committee

Kathleen O'Melia, Resident Member, Term Expires 12/31/23
Sheila Holness, Resident Member, (Unexp. Term Bell), Expires 12/31/22
Marisa Tarateta, Borough Prof. Member, Term Expires 12/31/23
Maureen Italiano, Alt, #2, WW House Member, Term Expires 12/31/23
Councilmember Montana (Council Liaison)

Councilmember _____ tenders the motion to accept all appointees noted above. Councilmember
seconds the motion. Roll Call:

b) Mayor's Appointments, not subject to Council approval:

Recreation Advisory Board

Michelle Hastings, Term Expires 12/31/23
Kenroy Morrison, Term Expires 12/31/23
Amy McDevitt, Term Expires 12/31/23
Karl Seitz, Alt. #2, Term Expires 12/31/23
Councilmember Montana (Council Liaison)

Planning Board

Ann Costello, Class IV, Term Expires 12/31/24
Yash Risbud, Class IV, Term Expires 12/31/24
Kristy Dougherty, Alt. #2, Term Expires 12/31/22
William Martin, Class II, Annual Expiring 12/31/21
Councilmember Bilocchi, Class III (Council Liaison)

14. SWEARING IN OF ALL APPOINTEES

Mayor Arroyo announces that all appointees will be sworn in by their respective board chairs at the first meeting of the year.

15. OATHS OF OFFICES, AMBULANCE CORPS OFFICIALS

Captain Jenn Hughes	Secretary Kali Spoelstra
1 st Lt. Matt Foley	Treasurer Denise Burns
2 nd Lt. Nicole De Joie	Trustee Chair Brett Bersano
President Janet Dunn	Trustee Bonnie Costello
Vice President Jeri Bowman	Trustee Kris Rasmussen

Trustee Dan Olivier

16. OATHS OF OFFICE, FIRE DEPARTMENT OFFICIALS

Fire Chief Michael Griffin, Senior

1st Lt. Lt. Michael Griffin, Junior

Deputy Chief Brian Kronewitter

2nd Lt. Ryan Weaver

Senior Captain Brian Wiecenski

3rd Lt. Emmanuel Mejia

Captain Scott Stewart

4th Lt. Matthew Voorhis

17. PRESENTATION OF AWARDS

a) Volunteer Emergency Services Hall of Fame:

Each of the recipients was nominated by their peers in recognition of outstanding service.

b) Volunteer of the Year

18. MAYOR'S REMARKS

19. BENEDICTION delivered by Pastor Carl Stuart

20. ADJOURNMENT

Agenda subject to change