

BOROUGH OF WESTWOOD  
HISTORIC PRESERVATION COMMISSION  
Thursday, April 15, 2021

**VIRTUAL MEETING:**

**Join Zoom Meeting**

Time: April 15, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87057649046?pwd=NUx3b3IKbER0RlkrNnd1RTVuV0I4Zz09>

Meeting ID: 870 5764 9046

Passcode: 710933

**1. OPENING OF THE MEETING - 7:46pm**

This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regularly scheduled remote Historic Preservation Commission meeting. A revised Annual Schedule of meetings was published in the Record on October 5, 2020, posted on the Borough website and on the door of the Borough Hall in conformance with N.J.A.C. 5:39-1 et seq.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** - Present: Camille Sasena, Louis Scheideler, Lauren Letizia, Christopher Sandt, Councilwoman Dell; Not present: Grace Pessenti, Alena Bohacova, Charlie Johnston, Cindy Affinito, Matthew Corso, Consultant Tim Adriance

**OUT OF ORDER:** Historic Walking Tour Grant award and acceptance

- a. Resolution to accept NJ Historic Trust Discover New Jersey History Heritage Tourism Grant Program Letter of Agreement, Project Number 15416075 for “Interactive Digital Downtown District History Tour” for the sum of \$5000. Motion: C. Sasena; 2nd: L. Scheideler; All in favor
- b. Motion to authorize C. Sasena as grant agreement executor with the State
- c. C. Sasena to request a research quote from T. Adriance for the scope of this project

**4. MINUTES**

- a. **Approval of Past Minutes – TABLED**

**5. PROCEDURAL**

- a. *Review and Adoption of Procedural Rules and By-laws - TABLED*

**6. CORRESPONDENCE - NA**

**7. STATEMENT OF ACCOUNTS and VOUCHERS - NA**

**8. OLD BUSINESS**

**a. Historic Properties**

- i. **Train Station** – Councilwoman Dell to follow up with Heritage Society regarding possible dates
- ii. **84 Washington Ave** – No new visit date set; C. Sasena to look into “Big Table Media” call for renovations for properties over 100 years old
- iii. **Pascack Theater** – C. Sasena mailed a hard copy letter to theatre owners including information about a SBA Covid-19 Grant Opportunity for shuttered venues and resources on where to list commercial historic properties; C. Sasena to send information about listing to Bergen County Players.
- iv. **269-299 Westwood Ave** – Nothing new

**b. Projects**

- i. **Certified Local Government Program** – *TABLED*
- ii. **Historic Walking Tours** – See above

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**iii. *Pride of Place* – TABLED**

**iv. “About Preservation” Series – TABLED**

- c. Training Status & Opportunities** – C. Sasena to put together a list of pre recorded webinars that would be of use to the commission for training purposes

**9. NEW BUSINESS - NA**

**10. ADJOURNMENT 8:12pm**