

**BOROUGH OF WESTWOOD
HISTORIC PRESERVATION COMMISSION
Thursday, June 15, 2023
7:30 PM, Borough Hall
AGENDA**

1. OPENING OF THE MEETING

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES - (May Minutes)

5. PROCEDURAL

6. CORRESPONDENCE

- a. Beth Dell has reached out to L.Scott Berkoben who has tentatively confirmed his interest in joining the HPC. There has also been correspondence with a few other qualified individuals who may also be interested in joining.

7. STATEMENT OF ACCOUNTS and VOUCHERS

- a. n/a (account balance unchanged: \$5,800.00)
 - i. Open Items (Approved)
 - i. Library to digitize historic documents; \$1000 contribution to project from HPC (Approved Feb. Meeting)
 - ii. Proposal of \$850.00 from Tim Adriance to designate 84 Washington. (Approved Feb. Meeting)

8. OLD BUSINESS

- a. Projects – Designation 84 Washington – L. Scheideler
 - Walking Tour #2 Travel Storys Program
 - Draft Ordinance Project
 - Photo Documentation
- b. Historic Properties – Additions to Inventory - Commission
- a. Training Status & Opportunities
 - i. A History of Home Construction in the Pascack Valley (William J Martin)
<https://m.youtube.com/watch?v=UouAdv5R-ns&pp=ygUtV2l5bGlhbSBqIG1hcnRpbjBoaXN0b3J5IG9mIGhvbWUgY29uc3RydWN0aW9u>
- b. Annual Report to Planning Board
 - i. In Progress – Potential presentation to board in June
- c. Social Media – Facebook Page – L. Scheideler
- d. Elisabeth Maul - Eagle Scout Project

9. NEW BUSINESS

- a. Review of Resolution to designate 84 Washington
- b. Amend bylaws from “second Wednesday” to reflect the current schedule of Third Thursday of every month.

“IV. OFFICERS

A. The officers of the WHPC shall conform to the requirements of "Section 195-177. Composition of WHPC; qualifications; vacancies; terms; membership requirements; removal; officers and staff."

B. The January meeting of the WHPC shall be its organizational meeting. At that meeting, the Committee shall elect from among its members a Chairman and a Vice Chairman. The Committee shall establish a regular schedule of meetings for the year and provide notice of such meetings in accordance with the New Jersey Open Public Meetings Act. The WHPC shall meet once a month, on the **third Thursday** of the month at 7:30 P.M. in Westwood Borough Hall, unless another date, time, or place shall have been adopted by the WHPC at its organizational meeting.”

- c. HPC adopt our own set of design standards Closterhistory.com
- d. Add membership qualifications for each member to website once all positions are filled.
- e. Grant Opportunities
 - i. 2023 Discover NJ History License Plate Fund
- f. Possible Designation
 - i. Veteran’s Memorial Park
 - i. Bandstand
 - ii. Fireman’s Memorial Park
 - iii. Westwood Library (49 Park Ave)
 - iv. Grace Episcopal Church, Kinderkamack Road
 - v. Old Bank of America Building (Corner of Westwood Ave + Broadway)
(Lot 9, Block 907) – 4 Story Building
- g. WCTV – Filming of self-guided tour experience

10. ADJOURNMENT