

MINUTES FOR THE REGULAR MEETING OF THE WESTWOOD BOARD OF HEALTH

WEDNESDAY, JUNE 8, 2022 @ BOROUGH HALL, 101 WASHINGTON AVENUE, WESTWOOD, NJ

1. Opening of the meeting @ 7:30 pm by Louise Cue

This meeting, which conform with the Open Public Meetings Law, Chapter 231, Laws of 1975, is a regular Board of Health Meeting, Notices have been filed with our local official newspapers and posted on the municipal bulletin board.

2. Roll Call

Susan Blake – present	Donna Bott – absent
Maria Costello – present	Louise Cue -present
Nataly Hook – phone-in	Su McCloskey – present
Andrew Merlo – present	Maria Montana – phone-in
Cheryl Pletsch – present	

Additional Attendee: Gary Dorsi, NWBRHC

3. Salute to the Flag led by Andrew Merlo

4. Public Forum.

No public present

Motion to close public forum by Su McCloskey 2nd: Cheryl Pletsch

5. Approval of the minutes of the Regular Meeting of April 13, 2022 (quorum not achieved at 5/11/22 regular meeting)

Approved by attendees Susan Blake, Louise Cue, Nataly Hook, Su McCloskey, Maria Montana and Cheryl Pletsch

Approval of the minutes of the Special Meeting of April 21, 2022

Approved by attendees Susan Blake, Maria Costello, Louise Cue, and Cheryl Pletsch

Approval of the minutes of the Regular Meeting of May 11, 2022

Approved by attendees Susan Blake, Maria Costello, Louise Cue, and Cheryl Pletsch

6. Activities and Health Officer report by Gary Dorsi

No changes in Covid rate. On June 29, there will be a Moderna clinic in Waldwick.

Flu vaccine clinic in September/ October

Input from Andrew Merlo: working with Vulnerable Population Outreach Coordinator to establish best practices to communicate and define services provided by all providers to community, especially most vulnerable, through outreach activities.

7. No Council Liaison report.

8. Dr. Goldstein foot screening at Westwood Pride Day on June 12 to be followed up with Gina by Gary Dorsi.

9. Social Media Project

Approved. Need to create Facebook/Instagram pages for Board of Health. Outbound only.

Input from Maria Montana: In communication with Shannon @ HUMC/PV regarding planned walk in fall. We will invite her to September 2022 meeting.

10. Cancellation of July and August Regular meetings

Will approach each month as needed.

11. Closed session: New Department Head candidate discussion

Motion to move to closed session by Susan Blake 2nd: Su McCloskey

12. Resolutions adopted in Closed Session

Resolution # 26: Health Department Manager/Registrar hiring of Michelle Netusil with annual salary of \$65,000 with transition to full annual salary of \$68,000 upon completion of successful 60 day onboarding period.

Resolution # 27: Hourly salary increase from \$21.00 per hour to \$22.50 per hour for Health Department employee Stacy Gravina.

13. Reopen to Regular Meeting.

Motion to reopen Regular meeting by Cheryl Pletsch 2nd: Nataly Hook

14. Adjournment

Motion to adjourn by Susan Blake 2nd: Su McCloskey

All members voted in favor and meeting was adjourned @ 8:25PM.

Submitted by
Susan McCloskey
Secretary
Board of Health
9/16/22

MINUTES FOR THE CLOSED SESSION OF THE WESTWOOD BOARD OF HEALTH

WEDNESDAY, JUNE 8, 2022 @ BOROUGH HALL, 101 WASHINGTON AVENUE, WESTWOOD, NJ

1. Health Department Manager/Registrar: Discussion and Resolution.

Resolution # 26: Resolved to hire Michelle Netusil as Health Department Manager/Registrar at an annual starting salary of \$65,000. After a successful 60 day onboarding period, the full annual salary will increase to \$68,000

Motions and approvals as noted on Resolution document.

2. Salary increase for Health Department employee.

Resolution # 27: Resolved to designate Stacy Gravina of the Health Department a salary increase from \$21.00 per hour to \$21,50 per hour, retroactive to June 1, 2022.

Motions and approvals as noted on Resolution document.

3. Motion to return to Regular Meeting.

Motion made by Cheryl Pletsch 2nd: Nataly Hook

Submitted by
Susan McCloskey
Secretary
Board of Health
9/14/22