

**MINUTES
BOROUGH OF WESTWOOD
2018 SINE DIE MEETING OF THE MAYOR & COUNCIL
JANUARY 2, 2019
WESTWOOD COMMUNITY CENTER
55 Jefferson Avenue
6:30 PM**

1. Opening of the Meeting:

The meeting was called to order by Mayor Birkner at 7:30 pm. Mayor Birkner then read the Open Public Meetings Law Statement: “This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board.”

2. Roll Call:

Mayor Birkner – Present
Councilmember Collins – Present
Council President Montana – Present
Councilmember Bicocchi – Present
Councilmember Dell – Present
Councilmember Dawson – Present
Councilmember Arroyo – Present
Borough Attorney Bailey – Present
Borough Administrator Kezmarsky - Present
Borough Clerk Hughes – Present

Committee Assignments:

Land Use
Finance, Administration & Capital Projects
Police & Emergency Management; Shared Services
Health & Recreation
Public Properties
Fire & Ambulance;

3. Flag Salute

Mayor Birkner led those present in the salute to the flag.

4. Reports of Committees and Officials:

A) Mayor’s Report

Mayor Birkner thanked everyone for their input and hard work in 2018. He wished everyone a happy 2019.

B) Council President’s Report

Council President Montana echoed the Mayor’s report.

C) Engineer’s Report

Mr. Senkevich wished everyone a happy 2019.

D) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects: CM

a) Finance

Council President Montana advised that interview dates for the CFO and Floater positions were being set up. The budget will wait for the new liaison.

2) Fire and Ambulance: RA

No report.

3) Health and Recreation: BD

No report. Councilmember Dell wished everyone a happy, healthy New Year.

4) Land Use: EC

No report.

5) Police and OEM; Shared Services: RB

No report. Councilmember Bicocchi wished everyone a Happy New Year.

6) Public Properties: AD

No report.

E) Attorney's Report

No report.

F) Administrator's / Clerk's Report

1) Affordable Housing

Mr. Kezmarsky pointed out that the Governing Body needed to choose the required Affordable Housing officials. The Governing Body selected the Planner's recommendation of Community Action Services as Administrative Agent, and appointed Mr. Kezmarsky as Housing Liaison.

5. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Arroyo Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close Agenda/Public Forum: Councilmember Bicocchi Second: Councilmember Arroyo
Voice Vote: A voice vote was taken with all present voting in the affirmative.

6. Presentation of Bills, Financial Reports and Resolutions:

Councilmember Dell asked if there were any resolutions to add to the Consent Agenda. She stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion. Resolution r was removed as it had been voted on earlier. Resolution j was added at this time.

Resolutions as Consent Agenda:

- a) Resolution #18 - 373: Bill List & Statement of Cash
- b) Resolution #18 - 374: Approval to Cancel Tax Overpayments & Balances
- c) Resolution #18 - 375: Approval to Cancel Tax Balances For Unknown Properties
- d) Resolution #18 - 376: Authorizing Execution of a Developers Agreement Between the Borough of Westwood & Chase Properties Westwood, LLC (Supercellars)
- e) Resolution #18 - 377: Rejecting HVAC Bids and Authorizing Rebid
- f) Resolution #18 - 378: Appointing Municipal Administrative Agent

- g) Resolution #18 - 379: Appoint Municipal Housing Liaison**
- h) Resolution #18 - 380: Authorizing Agreement With Bergen County for Animal Cruelty Services and Appointment of Municipal Humane Law Enforcement Officer (MHLEO)**
- i) Resolution #18 - 381: 2018 Budget Transfers**
- j) Resolution #18 - 382: Authorizing Insurance Coverage**

Motion to adopt resolutions #18-373 through 18-382: Councilmember Dell

Second: Councilmember Dawson

Councilmember Collins – Yes	Council President Montana – Yes
Councilmember Biccocchi – Yes	Councilmember Dell - Yes
Councilmember Dawson – Yes	Councilmember Arroyo - Yes

7. Adjournment Sine Die:

Motion to adjourn Sine Die: Councilmember Dell Second: Councilmember Dawson

Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 6:42 pm

Attest:

(signed) Karen Hughes

Karen Hughes, RMC, Borough Clerk

Proofed by: Denise Holmes, Deputy Clerk