

**MINUTES FOR THE REGULAR MEETING OF THE WESTWOOD BOARD OF HEALTH  
WEDNESDAY, JANUARY 11, 2023 @ 7:00PM  
BOROUGH HALL @ 101 WASHINGTON AVENUE, WESTWOOD, NJ**

**1. Opening of the Meeting by Lousie Cue @ 7:00PM**

This meeting, which conforms with the Open Public Meetings Law, Chapter 231, Laws of 1975, is a regular Board of Health meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board.

**2. Roll Call**

Susan Blake: present                      Donna Bott: Absent                      Maria Costello: Absent  
Lousie Cue: present                      Nataly Hook: Absent                      Su McCloskey: present  
Andy Merlo: present                      Cheryl Pletsch: present  
Additional Attendees: Stacy Gravina, Health Department Manager  
Gary Dorsi, NWBRHC    Diamantis Kyriakakis, Alternate Member candidate

Cheryl Hodges, Town Council Liaison

**3. Salute to the Flag led by Cheryl Pletsch**

**4. Public Forum**

Motion to open to public: Susan Blake                      2<sup>nd</sup>: Su McCloskey

Public Present: none

Motion to close: Susan Blake                      2<sup>nd</sup>: Cheryl Pletsch

**5. Swearing in of new member Diamantis Kyriakakis and returning members Nataly Hook and Andy Merlo**

Postponed until next meeting due to need for completion of process.

**6. Introduction of Stacey Gravina, Health Department Manager and Diamantis Kyriakakis, Alternate Member Candidate**

**7. Approval of the minutes of the Regular meeting of November 9, 2022.**

Motion to approve minutes: Susan Blake                      2<sup>nd</sup>: Cheryl Pletsch

**8. Reorganization of the 2023 Board of Health/ Election of Officers.**

Nomination of Louise Cue as Chairperson: Susan Blake                      2<sup>nd</sup>: Cheryl Pletsch

Voting:

<b>Name</b>	<b>Vote</b>
<b>Susan Blake</b>	Yes
<b>Donna Bott</b>	Absent
<b>Maria Costello</b>	Absent
<b>Louise Cue</b>	Abstain
<b>Nataly Hook</b>	Absent
<b>Su McCloskey</b>	Yes
<b>Andy Merlo</b>	Yes

<b>Cheryl Pletsch</b>	Yes
-----------------------	-----

Nomination of Susan Blake as Vice Chairperson: Su McCloskey 2<sup>nd</sup>: Louise Cue

Voting:

<b>Name</b>	<b>Vote</b>
<b>Susan Blake</b>	Abstain
<b>Donna Bott</b>	Absent
<b>Maria Costello</b>	Absent
<b>Louise Cue</b>	Yes
<b>Nataly Hook</b>	Absent
<b>Su McCloskey</b>	Yes
<b>Andy Merlo</b>	Yes
<b>Cheryl Pletsch</b>	Yes

Nomination of Su McCloskey as Secretary: Susan Blake 2<sup>nd</sup>: Cheryl Pletsch

Voting:

<b>Name</b>	<b>Vote</b>
<b>Susan Blake</b>	Yes
<b>Donna Bott</b>	Absent
<b>Maria Costello</b>	Absent
<b>Louise Cue</b>	Yes
<b>Nataly Hook</b>	Absent
<b>Su McCloskey</b>	Abstain
<b>Andy Merlo</b>	Yes
<b>Cheryl Pletsch</b>	Yes

**9. Adoption of the 2023-2024 Regular Meeting schedule:**

February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13 and January 10, 2024.

(None of these dates coincide with a national or religious holiday)

Voting:

<b>Name</b>	<b>Vote</b>
<b>Susan Blake</b>	Yes
<b>Donna Bott</b>	Absent
<b>Maria Costello</b>	Absent
<b>Louise Cue</b>	Yes
<b>Nataly Hook</b>	Absent
<b>Su McCloskey</b>	Yes
<b>Andy Merlo</b>	Yes
<b>Cheryl Pletsch</b>	Yes

**10. Review of 2023-2024 budget**

Funds are in budget to upgrade website.

No budgetary line item currently for Outreach Program, but will target for 2024 budget. Meanwhile, Andy Merlo will work with Marissa Tarateta, Senior Services Program Manager, to establish expenditures for 2024. Possible health fair, lunch & learn, Blood Pressure screening program.

Vote to accept 2023 budget: Cheryl Pletsch 2<sup>nd</sup>: Susan Blake

**11. Activities and Health Officer Report by Gary Dorsi.**

Highlights from reports:

November 2022: Covid booster clinic in Westwood House in December. New NWBRHC Health Officer Namitha Reddy

Will meet Board in 2023. No reports of Covid currently in school system.

December 2022: Omicron variant & Influenza A most common current strains in Bergen County. Covid home tests were sent to church facilities, and can be used up to 3 months after stated expiration date. Narcan nasal spray is now available to town for use by emergency professionals.

**12. Town Council Liaison report by Councilwoman Cheryl Hodges.**

\*Lead testing legislation.....looking at source for home testing for real estate purposes. Certified lead evaluation contractors inspect with each tenant turnover or every 3 years unless structure was built after 1978. This is a NJ state requirement. Four methods of abatement are: Removal, encapsulation, replacement or physical barrier.

\*Former Board Member Maria Montana has left her position to give more time to serving our community in another capacity.

\*Home for the Holidays in December was well attended, estimated crowd at 8,000!

\*Cheryl relayed Council thanks to Board of Health Members, Stacy Gravina and MaryBeth Netzer for work on behalf of Health Department.

\*Cheryl also announced that she has been reappointed for 2023 as our Council Liaison.

**13. Urgent matters for next meeting.**

Request ideas for seminars, etc that could be sponsored by the Board.

News: Pet licensing process can now accept credit cards online. Cash or check only in person @ Health Department Office.

Searching for part time (5 hours/day) employee for the Health Department office to support the Registrar. Skill set: computer skills, personable. Refer any candidates to Stacy Gravina.

**14. Adjournment @ 8:04PM**

Motion to adjourn: Su McCloskey 2<sup>nd</sup>: Susan Blake

Submitted by  
Su McCloskey  
Secretary  
Board of Health