

WESTWOOD PARKING AUTHORITY

Minutes of Meeting
Held on January 22, 2019

The meeting was called to order at 7:03 p.m. pursuant to the open public meeting laws of the State of New Jersey. The roll was taken. In attendance were the following members:

- Timothy Hampton
- John Oberg
- Joseph Letizia
- Maryann Bassett
- Christopher Owens

The following individuals, serving in various official capacities, were also present:

- Jack Sauer, Administrator
- William Reilly, Assistant Administrator
- Colin Quinn, Esq., Attorney for Parking Authority
- Police Department Liaison Lt. Antonacci

Bill Reilly gave the following report:

- Discussed the Profit and Loss Statement
- Discussed the check summary
- December 31st after bond payment the account balance was \$30,633.85

Christopher Owens indicated the following:

- Hillsdale has NJ Transit parking spaces
 - \$517.00 per spot per year
 - Resident parking \$168.00 per spot per year
- Other towns are charging the following:
 - Hackensack - \$45.00 per month
 - Fort Lee - \$75.00 per month
 - Pearl River - \$20.00 per month

PEO Ed Brady indicated that there are approximately 15 empty spaces per day.

Christopher Owens suggested perhaps the WPA could also rent spaces per month, however after discussion, it was realized that designating spaces to any one individual would limit availability of spaces.

Chairman Hampton indicated that the resident sticker program is not only for commuters but for residents. However, if you work in Westwood many spots are taken before 9:00 a.m. The WPA is trying to manage the parking to everyone's advantage.

Mr. Owens will continue to review the income of the municipal lots to see if we can maximize usage and income.

OLD BUSINESS:

A Motion was made by Joseph Letizia and seconded by Chris Owens and unanimously approved to approve the minutes of November 27, 2018. A roll call vote was taken as follows:

Timothy Hampton	Aye
John Oberg	Aye
Mary Ann Bassett	Aye
Joseph Letizia	Aye
Christopher Owens	Aye

NEW BUSINESS:

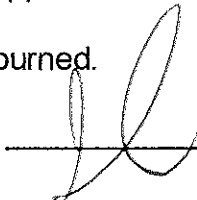
A Motion was made by Joseph Letizia and seconded by Christopher Owens to approve check numbers 2933 through 2948 as set forth on journal report annexed to and made a part of these minutes. A roll call vote was taken as follows:

Timothy Hampton	Aye
John Oberg	Aye
Mary Ann Bassett	Aye
Joseph Letizia	Aye
Christopher Owens	Aye

There being no further new business, a Motion was made by John Oberg, seconded by Joseph Letizia and unanimously approved to adjourn the meeting.

At 7:27 p.m. the meeting was adjourned.

Date: 10/22/19



WESTWOOD PARKING AUTHORITY

CASH SUMMARY

December 31, 2018

BALANCE	30-Nov		\$73,284.22
COLLECTIONS:			
Dec 11		8,319.00	
Dec 27		9,161.00	
			17,480.00
Fine Revenue			2,882.00
CHECKS:			
WV Properties, LLC	2933	1,000.00	
Borough of Westwood (Payroll)	2934	7,545.46	
Carol Knubel	2935	1,075.00	
Borough of Westwood (Snowflakes)	2936	2,400.00	
Jack Sauer (Expense Report)	2937	124.00	
Bill Reilly (Computer Purchase)	2938	1,094.90	
Timmy's Service Center (Car Repair)	2939	423.90	
Ray's Reproductions	2940	35.00	
Post Maintenance LLC	2941	72.00	
North Jersey Media Group	2942	47.50	
Johnston Brothers	2943	3,800.00	
PSE&G	2944	211.16	
Constellation New Energy, Inc.	2945	67.80	
Borough of Westwood (Annual Payment)	2946	45,000.00	
Westwood Parking Authority (Petty Cash Reir	2947	55.00	
Bill Reilly (Postage & Office Supplies)	2948	60.65	
			<u>(63,012.37)</u>
BALANCE - OPER.ACCT	31-Dec		<u>\$30,633.85</u>
BALANCE- SAVINGS A/C	31-Dec		<u>\$38,107.59</u>
TOTAL CASH	31-Dec		<u>\$68,741.44</u>