

**BOROUGH OF WESTWOOD  
WORK MEETING OF THE MAYOR & COUNCIL  
FEBRUARY 7, 2023 MINUTES  
MUNICIPAL COMPLEX  
101 Washington Avenue  
7:30 Closed Session/8:00 pm Public Session**

**1. Opening of the Meeting:**

The meeting was called to order by Mayor Arroyo at 7:00 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**2. Roll Call:**

Mayor Arroyo – Present  
Councilmember Bicocchi – Present  
Councilmember Collins – Present  
Councilmember– Dell - Present  
  
Councilmember Greco – Present  
Councilmember Hodges – Present  
Council President Montana - Present  
Borough Attorney Kool - Present  
Borough Administrator Ayer – Present  
Borough Clerk Hughes – Present

**Committee Assignments:**

Public Properties & Recreation  
Police & Emergency Management  
Finance, Administration & Capital Projects;  
Shared Services  
Fire & Ambulance  
Health & Hospital  
Land Use

**3. Resolution #23-53: Executive Closed Session**

**Motion to Approve Resolution #23-53 at 7:00pm:** Councilmember Bicocchi Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Yes	Councilmember Collins – Yes
Councilmember Dell – Yes	Councilmember Greco - Yes
Councilmember Hodges – Yes	Council President Montana – Yes

- a) DPW Personnel Matters (#8 Personnel) RB, DA
- b) Police Personnel Matters (#8 Personnel, Rice Notices Issued) EC, DA
- c) Property Management (#7 Attorney Client Privilege) DA, KH

**4. Reopen the Meeting:** : Councilmember Bicocchi Second: Council President Montana  
Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:28 pm.

**5. Roll Call II:**

Mayor Arroyo – Present / Councilmember Bicocchi – Absent / Councilmember Collins – Present / Councilmember Dell – Present / Councilmember Greco – Present / Councilmember Hodges – Present / Council President Montana – Present / Borough Administrator Ayer - Present / Borough Attorney Kool – Present / Borough Engineer Boswell – Present / Borough Engineer Senkevich – Present / Borough Clerk Hughes - Present

**6. Flag Salute**

Mayor Arroyo led those present in the salute to the flag.

**7. Motion to Move Meeting Out of Order:** Councilmember Bilocchi Second: Councilmember Dell  
Roll Call: Councilmember Bilocchi – Yes      Councilmember Collins – Yes  
                 Councilmember Dell – Yes              Councilmember Greco - Yes  
                 Councilmember Hodges – Yes              Council President Montana – Yes

**8. Reports by Borough Professionals:**

A. Engineer's Biweekly Report

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

**9. Approval of Minutes:** January 17, 2023 Executive Closed Session, January 17, 2023 Public Session

**Motion to Approve Minutes:** Councilmember Dell Second: Councilmember Collins

Roll Call: Councilmember Bilocchi – Abstain      Councilmember Collins – Yes  
                 Councilmember Dell – Yes                      Councilmember Greco - Yes  
                 Councilmember Hodges – Yes                      Council President Montana – Yes

**10. Items for Discussion:**

a) Mayor's Recreation Advisory Board Appointments

Mayor Arroyo made the following appointments to the Recreation Advisory Board, which is a Mayor's appointment.

Kenroy Morrison has stepped down, so I am appointing Holta Xhillari to fill his unexpired term, which expires 12/31/23.

Karl Seitz steps into the Alternate #1 position to fulfill Holta's unexpired term, which expires 12/31/24.

Mickey Ricardelli to the Alternate #2 position, to fulfill Karl's unexpired term, which expires 12/31/23.

**11. Public Forum:**

**Motion to open Agenda/Public Forum:** Councilmember Bilocchi Second: Councilmember Hodges  
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one present to be heard.

**Motion to close Agenda/Public Forum:** Councilmember Bilocchi Second: Councilmember Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

**12. Ordinances for Introduction/Adoption**

**Ordinances for Introduction**

23-3 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Additional Funding For The Installation And Renovation Of Sinks And Cabinets At The Community Center And Related Expenses And Appropriating \$8,000 Therefor From The Borough's Recreation Trust Fund

**BE IT RESOLVED** that Ordinance #23-3 entitled “An Ordinance of the Borough of Westwood, in the County of Bergen, New Jersey Providing for Additional Funding for the Installation and Revocation of Sinks and Cabinets at the Community Center and Related Expenses and Appropriating \$8,000 Therefor From the Borough’s Recreation Trust Fund” is hereby Introduced by titled; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a February 21, 2023 hearing date in the official newspaper according to law.

**Motion to pass the ordinance on First Reading:** Councilmember Bicocchi Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Yes	Councilmember Collins – Yes
Councilmember Dell – Yes	Councilmember Greco – Yes
Councilmember Hodges – Yes	Council President Montana - Yes

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23-4 Bond Ordinance To Authorize The 2023 Road Resurfacing Program In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$800,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

**BE IT RESOLVED** that Ordinance #23-4 entitled “Bond Ordinance To Authorize the 2023 Road Resurfacing Program In, By And For The Borough of Westwood, In The County of Bergen, State Of New Jersey, To Appropriate The Sum Of \$800,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds” is hereby Introduced by titled; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a February 21, 2023 hearing date in the official newspaper according to law.

**Motion to pass the ordinance on First Reading:** Councilmember Dell Second: Council President Montana

Roll Call: Councilmember Bicocchi – Yes	Councilmember Collins – Yes
Councilmember Dell – Yes	Councilmember Greco – Yes
Councilmember Hodges – Yes	Council President Montana - Yes

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23-5 Bond Ordinance To Authorize The Resurfacing Of Jefferson Avenue In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$270,000 To Pay The Cost Thereof, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

**BE IT RESOLVED** that Ordinance #23-5 entitled “Bond Ordinance To Authorize the Resurfacing of Jefferson Avenue In, By And For The Borough Of Westwood, In The County Of Bergen, State of New Jersey, To Appropriate The Sum of \$270,000 To Pay The Cost Thereof, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In





**14. Resolution #23-68: Executive Closed Session**

**Motion to Approve Resolution #23-68 at 8:44pm:** Councilmember Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi – Yes      Councilmember Collins – Yes  
Councilmember Dell – Yes      Councilmember Greco - Yes  
Councilmember Hodges – Yes      Council President Montana – Yes  
a) Property Management (#7 Attorney Client Privilege) DA, KH

**15. Reopen the Meeting:** Councilmember Bicocchi Second: Council President Montana

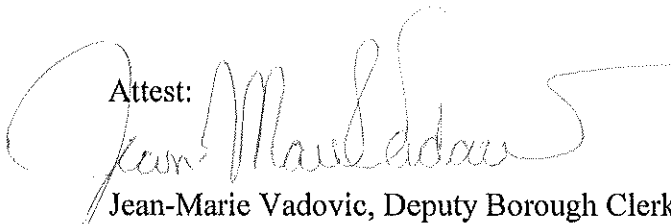
Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 9:02 pm.

**16. Adjournment:**

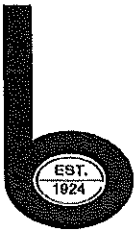
**Motion to Adjourn:** Councilmember Bicocchi Second: Council President Montana

Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.  
The time was 9:02 pm.

Attest:



Jean-Marie Vadovic, Deputy Borough Clerk  
Proofed by: Karen Hughes, Borough Clerk



M E M O R A N D U M

TO: The Honorable Mayor and Council

FROM: Stephen T. Boswell, Ph.D., P.E., LSRP

DATE: February 3, 2023

RE: Borough of Westwood  
Status Report - For Meeting on February 7, 2023  
Our File No. WW-814

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**GENERAL ENGINEERING**

**JEFFERSON AVENUE IMPROVEMENTS AND 2023 ROAD RESURFACING PROGRAM ENGINEERING PROPOSAL**

Our proposal, PR-22-11611, for engineering services to construct the Jefferson Avenue Improvements Project, the Borough's 2023 NJDOT Application and award, and the Borough's 2023 Road Resurfacing Program was submitted to the Borough on or about January 26, 2023.

**WW-482 WESTVALE PARK (FORMER WESTWOOD LANDFILL)**

Our proposal, PR-22-11659, for continuing the necessary environmental engineering services associated with Westvale Park was submitted to the Borough on or about January 20, 2023. Besides the NJDEP's required annual activities, four (4) vent system vacuuming events were included for 2023.

**WW-792 LAFAYETTE AVENUE IMPROVEMENTS, FROM RIDGEWOOD ROAD TO CARDINAL LANE, AND ADAMS COURT**

The DOT surveillance report is required before closeout can start.

The Honorable Mayor and Council  
February 3, 2023  
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WW-795: FAIRVIEW AVENUE, SECTION 2, AND GREEN AVENUE  
REHABILITATION.

Estimate No. 1 was submitted to the Borough on  
February 1<sup>st</sup>. The DOT surveillance report is  
required before closeout can start.

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