

**BOROUGH OF WESTWOOD  
WORK MEETING OF THE MAYOR & COUNCIL  
MARCH 1, 2022 AGENDA  
MUNICIPAL COMPLEX  
101 Washington Avenue  
7:30 Closed Session/8:00 pm Public Session**

**1. Opening of the Meeting:**

The meeting was called to order by Mayor Arroyo at 7:35 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**2. Roll Call:**

Mayor Arroyo – Present  
Councilmember Bicocchi – Present  
Councilmember Collins – Present  
Councilmember– Greco - Present  
Councilmember Hodges – Present  
Councilmember Montana – Present  
Council President Dell - Present  
Borough Attorney Huntington  
Borough Attorney Kool - Present  
Borough Administrator Ayer – Present  
Borough Clerk Hughes – Present  
Deputy Borough Clerk Vadovic – Present

**Committee Assignments:**

Public Properties & Recreation  
Police & Emergency Management  
Fire & Ambulance  
Health & Hospital  
Land Use  
Finance, Administration & Capital Projects; Shared Services

**3. Resolution #22-72: Executive Closed Session**

**Motion to Approve Resolution #22-72:** Council President Dell Second: Councilmember Collins

Roll Call: Councilmember Bicocchi - Yes    Councilmember Collins – Yes  
Councilmember Greco – Yes    Councilmember Hodges - Yes  
Councilmember Montana – Yes    Council President Dell – Yes

**4. Reopen the Meeting:** Councilmember Montana    Second: Council President Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:10 pm.

**5. Roll Call II:**

Mayor Arroyo – Present / Councilmember Bicocchi – Present / Councilmember Collins – Present / Councilmember Greco - Present / Councilmember Hodges – Present / Councilmember Montana - Present / Council President Dell - Present / Borough Administrator Ayer - Present / Borough Attorney Huntington – Present / Borough Attorney Kool – Present / Borough Engineer Boswell – Present / Borough Engineer Senkevich – Present / Borough Clerk Hughes – Present / Deputy Borough Clerk Vadovic – Present

**6. Flag Salute**

Mayor Arroyo led those present in the salute to the flag.

**7. Reports By Borough Professionals:**

**A. Engineer Biweekly Report**

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

## **8. Items for Discussion:**

a. Government 101 was a Power Point Presentation on Government for all of the Council Members.

b. Outdoor Dining Regulations/Pandemic Related Measures – the Mayor and Council discussed the previous passed Resolutions related to the pandemic and the consensus was to go forward with Resolutions for 2022. At the next meeting the Resolutions will be brought for a vote.

c. 2022 Open Space Grant – Borough Administrator Ayer discussed that there were two items that were brought to her attention for the grants. One was submitted by Gary Buchheister for the basketball courts and the second was from Karen Hughes, Municipal Clerk for land acquisition on Old Hook Road. Both items were discussed at length and the Mayor and Council decided to proceed to go forward with Voorhis and get more information for the land acquisition with the help of the Tax Assessor, Borough Administrator and Borough Attorneys.

d. Senior Advisory Committee Draft Ordinance – Councilmember Greco stated that the Committee would like to change the wording on the Ordinance to have more members. Council agreed to move forward with the Ordinance change.

## **9. Agenda/Public Forum:**

**Motion to open Agenda/Public Forum:** Councilmember Bicocchi Second: Councilmember Collins  
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Beth Staples – 177 Westervelt Place spoke in regards to the Shade Tree Commission and their need for more funding to purchase more trees and plant them in the community. She discussed the expense of a 5-6ft tree and that last year there were 91 trees taken down and only were replaced with 45. Ms. Staples would like to keep the tree canopy they have, improve it and plan for the future. There was also discussion on where the trees should and could be planted in the future and ideas of different funding also came up, such as fundraisers. All of the Council agreed that this needs to be discussed in a future work session.

Dan Zambrano – 80 Dogwood Court, Chairman of the Shade Tree Commission also spoke about the ability of needed extra funding to plant new trees.

**Motion to close Agenda/Public Forum:** Councilmember Bicocchi Second: Council President Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

## **10. Ordinances for Introduction/Adoption**

### **Ordinance For Introduction**

**22-7 An Ordinance of the Borough of Westwood, In the County of Bergen, New Jersey Providing For The Acquisition of a Pavilion for Brookside Park and Related Expenses and Appropriating \$85,000 Therefor From the Borough's Recreation Trust Fund**

**BE IT RESOLVED** that Ordinance #22-7 entitled “An Ordinance of the Borough of Westwood, In the County of Bergen, New Jersey Providing For The Acquisition of a Pavilion for Brookside Park and Related Expenses and Appropriating \$85,000 Therefor From the Borough's Recreation Trust Fund” is hereby introduced by title; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby directed to advertise said ordinance with a March 1<sup>st</sup>, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Bicocchi Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes  
Councilmember Collins – Yes Councilmember Montana – Yes  
Councilmember Greco – Yes Council President Dell – Yes

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**Ordinances For Adoption**

**22-5 An Ordinance to Amend Article II Enforcement of State Standards Section 166-8 Schedule “A” of Chapter 61, Fire Prevention Code, And Section 166-11 Permit Fees; Conflicting Provisions of the Borough of Westwood Code**

**BE IT RESOLVED** that Ordinance #22-5 entitled “An Ordinance to Amend Article II Enforcement of State Standards Section 166-8 Schedule “A” of Chapter 61, Fire Prevention Code, And Section 166-11 Permit Fees; Conflicting Provisions of the Borough of Westwood Code” having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Councilmember Greco Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No comments.

**Motion to close the public hearing:** Council President Dell Second: Councilmember Hodges

Voice Vote: A voice vote was taken with all present voting in the affirmative.

**BE IT RESOLVED** that an Ordinance known as #22-5 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Councilmember Greco Second: Councilmember Collins

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes  
Councilmember Greco – Yes Councilmember Hodges - Yes  
Councilmember Montana – Yes Council President Dell – Yes

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**11. Resolution as Consent Agenda:**

Council President Dell asked if there were any resolutions to add to the Consent Agenda. She stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion.

Discussion was held on Resolution “e” with Mayor Arroyo asking Borough Attorney Kool to discuss the Fire Department Bylaws. Borough Attorney Kool explained the language of the bylaw change but also stated that this was a temporary fix that needed correction for the future.

- a) Resolution #22 - 73: Bills List & Statement of Cash
- b) Resolution #22 - 74: 2021 LOSAP Contributions
- c) Resolution #22 - 75: Appointments to Senior Advisory Committee
- d) Resolution #22 - 76: Authorizing The Auction Of Certain Surplus Property No Longer Needed For The Public Use By Westwood Borough Utilizing The Services Of Govdeals, Inc.
- e) Resolution #22 - 77: Award of Bid for Vegetative Waste Disposal Services
- f) Resolution #22 - 78: Approval of Request to Consume Alcoholic Beverages on Public Property for a Family Baby Shower

Motion to add Resolutions by Council President Beth Dell

- g) Resolution #22-79: Awarding Contracts Exempt from Public Bidding
- h) Resolution #22-80: Authorizing Encroachment at 64 Woodland Avenue
- i) Resolution #22-81: Outdoor Seating

**Motion to Approve Resolutions #22-73 through #22-81:** Council President Dell Second:  
Councilmember Bicocchi

Roll Call: Councilmember Bicocchi - Yes    Councilmember Hodges – Yes with recusal on bill list  
PO # 21-01876, 21-01877 and 21-01909

Councilmember Collins – Yes            Councilmember Montana – Yes  
Councilmember Greco – Yes            Council President Dell – Yes

**12. Adjournment:**

**Motion to Adjourn:** Councilmember Bicocchi **Second:** Councilmember Collins

Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 11:21 pm.

Attest:

Jean-Marie Vadovic, Deputy Borough Clerk  
Proofed by: Karen Hughes, RMC, Borough Clerk