

**BOROUGH OF WESTWOOD
WORK MEETING OF THE MAYOR & COUNCIL
MAY 4, 2021 AGENDA**

Zoom Meeting

<https://us02web.zoom.us/j/85868651814?pwd=dC9aaUNsTUplRkNCYW05bUxDUIZRdz09>

Meeting ID: 858 6865 1814

Passcode: 894766

By phone: +1 929 205 6099 US (New York)

7:00 Closed Session/8:00 pm Public Session

1. Opening of the Meeting:

This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regularly scheduled remote Borough Council meeting. The Annual Schedule of meetings was published in the Record on January 14, 2021, posted on the Borough website and on the door of the Borough Hall in conformance with N.J.A.C. 5:39-1 et seq.

2. Roll Call:

Mayor Arroyo – Present

Councilmember Bicocchi – Present

Councilmember Collins – Present

Councilmember– Montana Present

Councilmember Hodges – Present

Councilmember Murphy – Present

Council President Dell - Present

Services

Borough Attorney Kool – Present

Interim Administrator Elenio - Present

Borough Clerk Hughes – Present

Committee Assignments:

Land Use

Police & Emergency Management

Recreation & Public Properties

Health & Hospital

Fire & Ambulance

Finance, Administration & Capital Projects; Shared

3. Resolution #21 - 128: Executive Closed Session

Motion to Approve Resolution #21-128: Councilmember Bicocchi Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes

Councilmember Hodges – Yes Councilmember Montana - Yes

Councilmember Murphy – Yes Council President Dell – Yes

4. Reopen the Meeting: Council President Dell Second: Councilmember Murphy

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:02 pm.

5. Roll Call II:

Mayor Arroyo – Present / Councilmember Bicocchi – Present / Councilmember Collins – Present / Councilmember Hodges - Present / Councilmember Montana – Present / Councilmember Murphy - Present / Council President Dell - Present / Interim Administrator Elenio - Present / Borough Attorney Kool – Present / Borough Engineer Boswell – Present / Borough Clerk Hughes – Present

6. Flag Salute

Mayor Arroyo led those present in the salute to the flag.

7. Reports by Borough Professionals:

A. Engineer’s Biweekly Report

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

1) Sand Road Crosswalk

Dr. Boswell reviewed options for addressing the ponding at the Sand Road crosswalk. He recommended a seepage pit, since there is nowhere to pipe the water.

2) Mill Street Project

Dr. Boswell advised the final voucher has been submitted for the Mill Street project. Mayor Arroyo asked if sufficient retainage is available for fixing the striping. Dr. Boswell said it is, and he will make sure they fix it correctly.

B. Administrator's Report

No report.

8. Items for Discussion:

A. Budget Presentation, Hearing and Adoption

Council President Dell quickly reviewed the budget highlights and thanked the Budget Committee, CFO and Auditor for their hard work. CFO Frank Elenio gave a detailed presentation on the 2021 budget. Auditor Liz Schick also commented on the budget.

i) Public Hearing on Introduced 2021 Municipal Budget

Mayor Arroyo instructed the public on how the budget hearing process using Zoom.

Motion to open Budget Hearing: Council President Dell Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close Budget Hearing: Council President Dell Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

ii) Resolution #21 - 129: Governing Body Certification of Compliance With The United States Equal Employment Opportunity Commission's "Enforcement Guidance On The Consideration Of Arrest And Conviction Records In Employment Decisions Under Title VII Of The Civil Rights Act Of 1964"

Motion to Approve Resolution #21-129: Council President Dell Second: Councilmember Murphy

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins - Yes
Councilmember Hodges - Yes Councilmember Montana - Yes
Councilmember Murphy - Yes Council President Dell - Yes

iii) Resolution #21- 130: Adoption of 2021 Municipal Budget

Motion to Approve Resolution #21-130: Council President Dell Second: Councilmember Murphy

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins - Yes
Councilmember Hodges - Yes Councilmember Montana - Yes
Councilmember Murphy - Yes Council President Dell - Yes

Mayor Arroyo thanked everyone for a great job that incorporated impressive discipline, expense tracking, and grant funding.

B. Road Program/Curbs & Sidewalks/Lake Drive – RA

Mayor Arroyo introduced a discussion on Lake Drive, where trees are impacting the curbs and sidewalks. Councilmember Montana reviewed the options of removing 13 trees, which would take up to half of the road paving budget just for that street, versus removing the sidewalks. Discussion included consistency in sidewalk removal policy; saving trees; safety of pedestrians; retaining the sidewalk on the school side of street; aesthetics; property owner responsibility. It was determined that removing the sidewalks would be preferable, and property owners would need to be noticed.

C. Road Program/Micropaving

Councilmember Montana explained the micropaving process, reviewed the costs, and explained the strategy for choosing the streets to micropave.

D. Reopening Timeline – RA

Mayor Arroyo discussed the timeline for reopening the Borough as the pandemic eases. With the appointment tonight of the key position of Administrator, which was one of the necessary benchmarks, he is suggesting a target date of June 1st. All are in agreement.

E. CDBG Appointment

Mayor Arroyo suggested the new Administrator be appointed to replace Mr. Kezmarsky as the CDBG representative. All agreed.

9. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Montana Second: Councilmember Murphy

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close Agenda/Public Forum: Councilmember Montana Second: Council President Dell
Voice Vote: A voice vote was taken with all present voting in the affirmative.

10. Ordinances for Introduction/Adoption

Ordinance For Introduction

21-8 Bond Ordinance To Authorize The Making Of A Public Improvement And The Acquisition Of New Additional Or Replacement Equipment And Machinery And New Automotive Vehicles, Including Original Apparatus And Equipment, In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$601,000 To Pay The Cost Thereof, To Appropriate Borough Reserve And Trust Fund Moneys, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds.

BE IT RESOLVED that Ordinance #21-8 entitled “Bond Ordinance To Authorize The Making Of A Public Improvement And The Acquisition Of New Additional Or Replacement Equipment And Machinery And New Automotive Vehicles, Including Original Apparatus And Equipment, In, By And

For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$601,000 To Pay The Cost Thereof, To Appropriate Borough Reserve And Trust Fund Moneys, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a May 18, 2021 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Montana Second: Councilmember Collins

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes
Councilmember Hodges – Yes Councilmember Montana - Yes
Councilmember Murphy – Yes Council President Dell – Yes

21-9 An Ordinance To Establish A Schedule Of Salaries, Wages And Compensation Of The Public Officials, Officers And Employees Of The Borough Of Westwood In The County Of Bergen, And To Establish A Method Of Payment Of Such Compensation During Calendar Year 2021

BE IT RESOLVED that Ordinance #21-9 entitled “An Ordinance To Establish A Schedule Of Salaries, Wages And Compensation Of The Public Officials, Officers And Employees Of The Borough Of Westwood In The County Of Bergen, And To Establish A Method Of Payment Of Such Compensation During Calendar Year 2021” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a June 1, 2021 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Council President Dell Second: Councilmember Murphy

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes
Councilmember Hodges – Yes Councilmember Montana - Yes
Councilmember Murphy – Yes Council President Dell – Yes

Ordinances For Adoption

21-6 An Ordinance By The Borough Of Westwood In The County Of Bergen, State Of New Jersey Prohibiting The Operation Of Any Class Of Cannabis Businesses Within Its Geographical Boundaries And Amending Section 195-111 Of The Westwood Municipal Code

BE IT RESOLVED that Ordinance #21-6 entitled “An Ordinance By The Borough Of Westwood In The County Of Bergen, State Of New Jersey Prohibiting The Operation Of Any Class Of Cannabis Businesses Within Its Geographical Boundaries And Amending Section 195-111 Of The Westwood Municipal Code” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Montana Second: Councilmember Bicocchi
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No comments.

Motion to close the public hearing: Councilmember Montana Second: Councilmember Murphy
Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #21-6 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Montana Second: Councilmember Collins

Roll Call: Councilmember Biccocchi - Yes Councilmember Collins – Yes

Councilmember Hodges – Yes Councilmember Montana - Yes

Councilmember Murphy – Yes Council President Dell – Yes

11. Presentation of Bills, Financial Reports and Resolutions:

Council President Dell asked if there were any resolutions to add to the Consent Agenda. She stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion. Resolution h was added at this time.

Resolutions as Consent Agenda:

- a) Resolution #21 - 131: Bill List & Statement of Cash
- b) Resolution #21 - 132: Authorizing Redemption of Tax Sale Certificate #17-00003
- c) Resolution #21 - 133: Authorization To Issue Estimated Tax Bills
- d) Resolution #21 - 134: Authorizing Submission of 2022 Municipal Alliance Grant Request
- e) Resolution #21 - 135: Authorizing Use of Community Center by Westwood Regional School District
- f) Resolution #21 - 136: Amending Annual Meeting Schedule
- g) Resolution #21 - 137: Appointment of Borough Administrator
- h) Resolution #21- 138: 2020-2021 Community Development Representatives

Motion to Approve Resolutions #21-131 through #21-138: Council President Dell Second: Councilmember Murphy

Roll Call: Councilmember Biccocchi - Yes Councilmember Collins – Yes

Councilmember Hodges – Yes, with recusal on payments pertaining to project 20-05.

Councilmember Montana – Yes Councilmember Murphy – Yes

Council President Dell – Yes

12. Adjournment:

Motion to Adjourn: Councilmember Murphy Second: Councilmember Collins

Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 9:23 pm.

Attest:

Karen Hughes, RMC, Borough Clerk

Proofed by: Jean-Marie Vadovic, Deputy Clerk