

**BOROUGH OF WESTWOOD  
WORK MEETING OF THE MAYOR & COUNCIL  
JUNE 13, 2023 MINUTES  
WESTWOOD COMMUNITY CENTER  
55 JEFFERSON AVENUE  
WESTWOOD, NEW JERSEY 07675  
7:30 pm Closed Session/ 8:00 pm Public Session**

**1. Opening of the Meeting:**

The meeting was called to order by Mayor Arroyo at 7:30 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**2. Roll Call:**

Mayor Arroyo – Present  
Councilmember Bicocchi – Absent  
Councilmember Collins – Present  
Councilmember– Dell - Present  
Councilmember Greco – Absent  
Councilmember Hodges – Present  
Council President Montana - Present  
Borough Attorney Kool - Present  
Borough Administrator Ayer – Present  
Borough Clerk Hughes – Present

**Committee Assignments:**

Public Properties & Recreation  
Police & Emergency Management  
Finance, Administration & Capital Projects; Shared Svcs.  
Fire & Ambulance  
Health & Hospital  
Land Use

**3. Resolution #23-169: Executive Closed Session**

**Motion to Approve Resolution #23-169 at 7:30pm:** Councilmember Hodges Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Absent	Councilmember Collins – Yes
Councilmember Dell – Yes	Councilmember Greco - Absent
Councilmember Hodges – Yes	Council President Montana – Yes

- a) Public Defender Appointment – DA
- b) Sidewalk Repair – RA

**4. Reopen the Meeting:** Councilmember Montana Second: Councilmember Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:03 pm.

**5. Roll Call II:**

Mayor Arroyo – Present / Councilmember Bicocchi – Absent / Councilmember Collins – Present / Councilmember Dell – Present / Councilmember Greco – Arrive Late at 8:20 p.m. / Councilmember Hodges – Present / Council President Montana – Present / Borough Administrator Ayer - Present / Borough Attorney Kool – Present / Borough Engineer Morris – Present / Borough Engineer Senkevich – Present / Borough Clerk Hughes - Present

**6. Flag Salute**

Mayor Arroyo led those present in the salute to the flag.

**7. Approval of Minutes:** Closed Session Minutes for May 16, 2023, Public Minutes for May 16, 2023 and May 30, 2023 Special Meeting Minutes

**Motion to Approve Minutes of May 16, 2023 and May 30, 2023:** Councilmember Dell Second:

Councilmember Collins

Roll Call: Councilmember Biccocchi – Absent	Councilmember Collins – Yes
Councilmember Dell – Yes	Councilmember Greco - Absent
Councilmember Hodges – Yes	Council President Montana – Yes

**8. Reports by Borough Professionals:**

**A. Engineer’s Biweekly Report**

Ed Senkevich reviewed the biweekly report, a copy of which is attached.

**9. Items for Discussion:**

**a) Eagle Scout Presentation Liam McDevitt**

Boy Scout Liam McDevitt presented to the Mayor and Council his Eagle Scout project. Liam explained how he would like to construct a shed at the A Field at Westvale Park for supplies. The Mayor and Council asked him several questions in regards to lighting and siding. The Mayor and Council gave their consensus to approve Liam’s Eagle Scout Project.

**b) 5G Presentation – BD**

Councilmember Dell stated the 5G presentation is postponed until June 27<sup>th</sup> and asked the Council to review the locations.

**c) Proposed Bylaws Change – BD**

Councilmember Dell explained the basic changes of changing the wording and defining a liaison for the Senior Services and the Senior Advisory Committee.

**d) ABC Legislation – CM, RB**

Council President Montana continued the conversation from last work session in May in regards to the ABC Legislation. After speaking with some current licensees the new proposed legislation will devalue the licenses similar to taxi medallions and UBER. Council President Montana stated that devaluing investments isn’t the way to go about this legislation and would like a resolution opposing what would negatively impact existing owners. Councilmember Collins pointed out that more licenses dilutes customers to the current establishments. Council consensus to prepare two resolutions for next meeting.

**e) Street Opening Ordinance changes – DA**

Borough Administrator Ayer explained revisions of the street opening ordinance to be clearer for utilities permitting process for county roads and also to increase escrow. A previous meeting was had with Veolia and a future one will be with PSE&G.

**f) Proposed Land Use Board Fee Increase – CM**

Council President Montana discussed proposed land use board fee increases as they find themselves having to ask for multiple escrow replenishments and then are chasing the applicant for the fees owed. Discussion was had within the Council in regards to the process of permits and fees. All agreed that the fee increase goal is to be fair and reasonable.

**g) Community Development Representative – DA**

Borough Administrator Ayer requested that Councilmember Rob Biccocchi be appointed as the

Governing Body's Representative to the Bergen County Community Development Committee. Full consensus from the Council.

**h) Employee Parking Hang Tags 2023-24 – CH**

Councilmember Hodges spoke in regards to the Employee Hang Tags and said that the fees have been waived since COVID. Councilmember Hodges stated that Carol Knubel feels that COVID is done and that the fee should be brought back. The tags cost about \$800 to print so Councilmember Hodges stated she tends to agree with bringing back the charge of the tags. Council President Montana asked about phasing in at a lower rate, say \$5 but agrees that the town should be charging again. Mayor Arroyo suggested trying the hang tag to the license plate number. Consensus from Council for employee hang tags to be charged at \$5 and a resolution will be on next meeting agenda.

**10. Agenda/Public Forum:**

**Motion to open Agenda/Public Forum:** Councilmember Dell Second: Councilmember Collins  
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Richard Thomas, Euclid Avenue spoke in regards to the May 29<sup>th</sup> Pascaack Press article in regards to the introduced Borough Ordinances pending adoption. Clerk Hughes explained the process of the public hearing for the Ordinances.

**Motion to close Agenda/Public Forum:** Councilmember Dell Second: Councilmember Hodges  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

**11. Ordinances for Introduction/Adoption**

**Ordinances for Introduction**

23-19 An Ordinance Amending Chapter 99 Animals To Create Article VII Prohibiting The Sale of Dogs and Cats By Retail Pet Stores

**BE IT RESOLVED** that Ordinance #23-19 entitled “An Ordinance Amending Chapter 99 Animals To Create Article VII Prohibiting The Sale of Dogs and Cats By Retail Pet Stores” is hereby introduced by title; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby directed to advertise said ordinance with a June 27<sup>th</sup>, 2023 hearing date in the official newspaper according to law.

**Motion to pass the ordinance on First Reading:** Councilmember Hodges Second: Councilmember Dell  
Roll Call: Councilmember Bicocchi - Absent                      Councilmember Collins – Yes  
                    Councilmember Dell – Yes                                      Councilmember Greco – Yes  
                    Councilmember Hodges – Yes                                  Council President Montana – Yes

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**Ordinances for Adoption**

23-11 Bond Ordinance To Authorize The Refurbishing Of The Voorhis Park Basketball Courts In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To

Appropriate The Sum Of \$175,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

**BE IT RESOLVED** that Ordinance #23-11 entitled “Bond Ordinance To Authorize The Refurbishing Of The Voorhis Park Basketball Courts In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$175,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds” having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Council President Montana Second: Councilmember Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: Richard Thomas stated that Voorhis Park currently has six basketball hoops and backboards. The most he has ever seen is two groups, no one does full court. Resident feels the condition is okay, can the cracks be sealed and painted?

**Motion to close the public hearing:** Councilmember Hodges Second: Councilmember Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Council President Montana said this is funded by an Open Space Grant. The Borough has to issue the bond as a mechanism to pay and get reimbursed. The Borough has been refurbishing the parks throughout town to run more programs, as we do not have enough facilities.

**BE IT RESOLVED** that an Ordinance known as #23-11 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Council President Montana Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                        Council President Dell – Yes

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23-12 Bond Ordinance To Authorize The Acquisition Of Computer Equipment In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$110,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

**BE IT RESOLVED** that Ordinance #23-12 entitled “Bond Ordinance To Authorize The Acquisition Of Computer Equipment In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$110,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds” having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Councilmember Dell Second: Councilmember Collins  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No one to be heard.

**Motion to close the public hearing:** Councilmember Dell Second: Councilmember Collins  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Council President Montana said this is funded by an Open Space Grant. The Borough has to issue the bond as a mechanism to pay and get reimbursed. The Borough has been refurbishing the parks throughout town to run more programs, as we do not have enough facilities.

**BE IT RESOLVED** that an Ordinance known as #23-12 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Councilmember Dell Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                        Council President Dell – Yes

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23-13 Bond Ordinance To Authorize The Making Of A Public Improvement And The Acquisition Of New Additional Or Replacement Equipment And Machinery And A New Automotive Vehicle, Including Original Apparatus And Equipment, In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$565,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

**BE IT RESOLVED** that Ordinance #23-13 entitled “Bond Ordinance To Authorize The Making Of A Public Improvement And The Acquisition Of New Additional Or Replacement Equipment And Machinery And A New Automotive Vehicle, Including Original Apparatus And Equipment, In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$565,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds” having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Council President Montana Second: Councilmember Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: Richard Thomas asked for the specifications for DPW to spend \$90,000 for pickup truck. Pickup requested is F150 with plow, air and power windows. Mr. Thomas has a quote for same vehicle for \$57,000 so why the discrepancy?

**Motion to close the public hearing:** Councilmember Dell Second: Councilmember Hodges

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Council President Montana asked Borough Administrator Ayer. Borough Administrator Ayer stated that the Borough uses State Contract, they negotiate the price and then the state goes out to bid. Council President Montana stated that these are the best rates and that Superintendent Woods does a great job. The amount in the Ordinance is based on last year, if it comes in lower than the balance of the bond will be cancelled. The State buys in bulk so we get the best price. Mayor Arroyo also stated that there is extra money put into the bond ordinance so it does not have to be redone and added later.

**BE IT RESOLVED** that an Ordinance known as #23-13 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Council President Montana Second: Councilmember Dell

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes

Councilmember Greco – Yes

Council President Dell – Yes

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23-14 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Acquisition Of Fire Safety Equipment And Related Expenses And Appropriating \$120,000 Therefor From The Borough’s General Capital Fund Surplus

**BE IT RESOLVED** that Ordinance #23-14 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Acquisition Of Fire Safety Equipment And Related Expenses And Appropriating \$120,000 Therefor From The Borough’s General Capital Fund Surplus” having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Councilmember Greco Second: Councilmember Collins  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No one to be heard.

**Motion to close the public hearing:** Council President Montana Second: Councilmember Collins  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Councilmember Montana asked what a capital surplus was and Borough Administrator Ayer explained.

**BE IT RESOLVED** that an Ordinance known as #23-14 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Councilmember Greco Second: Councilmember Dell

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                      Council President Dell – Yes

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23-15 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Improvements To The Community Center And Installation Of An Irrigation System At Brookside Park And Related Expenses And Appropriating \$20,000 Therefor From The Borough’s General Capital Fund Surplus And \$50,000 From The Recreation Trust Fund

**BE IT RESOLVED** that Ordinance #23-15 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Improvements To The Community Center And Installation Of An Irrigation System At Brookside Park And Related Expenses And Appropriating \$20,000 Therefor From The Borough’s General Capital Fund Surplus And \$50,000 From The Recreation Trust Fund” having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Councilmember Collins Second: Councilmember Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No one to be heard.

**Motion to close the public hearing:** Councilmember Collins Second: Councilmember Hodges  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Councilmember Montana asked what a capital surplus was and Borough Administrator Ayer explained.

**BE IT RESOLVED** that an Ordinance known as #23-15 be passed on final reading and that a Notice

of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Councilmember Collins Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                        Council President Dell – Yes

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23-16 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Acquisition And Installation Of A Walkway Cover For The Police Department Entrance And Related Expenses And Appropriating \$10,000 Therefor From The Borough's General Capital Fund Surplus

**BE IT RESOLVED** that Ordinance #23-16 entitled "An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Acquisition And Installation Of A Walkway Cover For The Police Department Entrance And Related Expenses And Appropriating \$10,000 Therefor From The Borough's General Capital Fund Surplus" having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Councilmember Collins Second: Councilmember Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: Richard Thomas stated he is getting involved on behalf of the residents to maintain an affordable community. The Pascack Press article noted that the walkway would protect officers in just a small section. If it is an issue with the cell tower there are spikes that can be installed which are relatively inexpensive at \$1.96 per foot. Mr. Thomas would like to know if the cell tower is the property of the Borough or communications company. If it is theirs, it is up to them to protect the officers. Mr. Thomas surveyed two officers and they had no idea of this and it is not a good use of taxpayer money.

**Motion to close the public hearing:** Councilmember Hodges Second: Councilmember Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Councilmember Collins stated that ice accumulates on the ramp. Mayor Arroyo clarified that it is the sally port area. Council President Montana discussed ingress and egress to the Police Department. Councilmember Dell said it is a safety issue. Mayor Arroyo said it had nothing to do with bird droppings. Council President Montana said valid question about why as he questioned the same thing. The issues are twofold Council President Montana stated, exiting and entering a vehicle quickly when conditions are poor, and getting equipment into the vehicle which can take 10-15 minutes to prep.

**BE IT RESOLVED** that an Ordinance known as #23-16 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Councilmember Collins Second: Councilmember Dell

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                        Council President Dell – Yes

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23-17 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Additional Funding For The Installation Of A Salt Shed And Related Expenses

And Appropriating \$5,300 Therefor From The Borough's Capital Surplus

**BE IT RESOLVED** that Ordinance #23-17 entitled "An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Additional Funding For The Installation Of A Salt Shed And Related Expenses And Appropriating \$5,300 Therefor From The Borough's Capital Surplus" having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Councilmember Collins Second: Councilmember Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No one to be heard.

**Motion to close the public hearing:** Councilmember Collins Second: Councilmember Hodges  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Councilmember Montana asked what a capital surplus was and Borough Administrator Ayer explained.

**BE IT RESOLVED** that an Ordinance known as #23-17 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Councilmember Collins Second: Councilmember Dell

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                      Council President Dell – Yes

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23-18 An Ordinance To Amend Chapter 375 Vehicles And Traffic, Part 2 Article VIIIA Employee Parking

**BE IT RESOLVED** that Ordinance #23-18 entitled "An Ordinance To Amend Chapter 375 Vehicles And Traffic, Part 2 Article VIIIA Employee Parking" having hereby been read by title, shall have a hearing held on this date.

**Motion to open the public hearing:** Councilmember Hodges Second: Councilmember Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No one to be heard.

**Motion to close the public hearing:** Council President Montana Second: Councilmember Dell  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

**BE IT RESOLVED** that an Ordinance known as #23-18 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

**Motion for final adoption:** Councilmember Hodges Second: Councilmember Dell

Roll Call: Councilmember Bicocchi - Absent      Councilmember Collins – Yes  
Councilmember Hodges – Yes                      Councilmember Montana – Yes  
Councilmember Greco – Yes                      Council President Dell – Yes

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## 12. Presentation of Bills, Financial Reports and Resolutions:

Councilmember Dell asked if there were any resolutions to add to the Consent Agenda. She stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion.



**Resolutions as Consent Agenda:**

- a) Resolution #23 - 170: Bills List and Statement of Cash
- b) Resolution #23 - 171: Resolution Authorizing Refund of Taxes Due to Tax Court Judgment, Block 916 Lot 15
- c) Resolution #23 - 172: Resolution Authorizing Refund of Taxes Due to Tax Court Judgment, Block 910 Lot 1
- d) Resolution #23 - 173: Resolution Authorizing Refund of Taxes Due to Tax Court Judgment, Block 909 Lot 6
- e) Resolution #23 - 174: Approval to Cancel Taxes B1803 L10
- f) Resolution #23 - 175: Chapter 159 - Interactive Digital Downtown Historical Tour
- g) Resolution #23 - 176: Accepting Donation of Block 1803 Lot 10 Old Hook Road
- h) Resolution #23 - 177: Authorizing The Parking Utility to Execute a License Agreement with The Phoenician
- i) Resolution #23 - 178: Authorizing Borough Administrator to Approve Light Pole Rental Requests
- j) Resolution #23 - 179: Change Order #1 and Final for Improvements to Lafayette Avenue and Adams Court Project
- k) Resolution #23 - 180: Appointment of Student Member to Environmental Advisory Committee
- l) Resolution #23 - 181: A Resolution to Affirm the Borough of Westwood's Civil Rights Policy With Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public That Come Into Contact With Municipal Employees, Officials and Volunteers
- m) Resolution #23 - 182: 2023-2024 Community Development Representatives
- n) Resolution #23 - 183: Authorizing Inclusion in the Bergen County Community Development Program
- o) Resolution #23 - 184: Authorizing the Execution of an Agreement With the County of Bergen to Supersede the Cooperative Agreement Dated July 1, 2021, and Amendments Thereto Establishing the Bergen County Community Development Program
- p) Resolution #23 - 185: Supporting S3906
- q) Resolution #23 - 186: Authorizing Purchase of Salt Shed
- r) Resolution #23 - 187: Authorizing the Purchase of Two Police Vehicles
- s) Resolution #23 - 188: Renewal of 2023 - 2024 Liquor Licenses
- t) Resolution #23 - 189: Authorizing Execution of Developer's Agreement – 561-565 Broadway
- u) Resolution #23 - 190: Awarding Contract Exempt From Public Bidding for Public Defender
- v) Resolution #23 - 191: Approval of Stormwater Management Plan
- w) Resolution #23 - 192: Authorizing Replacement of Building Dept. Air Handler
- x) Resolution #23 - 193: Approval to Submit a Grant Application and Execute a Grant Contract With The New Jersey Department of Transportation for the Fairview Avenue Section 3 Project
- y) Resolution #23 - 194: Authorizing the Purchase of Planters

**Motion to Add Resolution “z” to the Consent Agenda: Resolution #23-195 “Awarding Contract Exempt from Public Bidding for Alternate Public Defender”** Councilmember Dell Second:

Councilmember Collins

Roll Call: Councilmember Bicocchi – Absent  
Councilmember Dell – Yes  
Councilmember Hodges – Yes

Councilmember Collins – Yes  
Councilmember Greco – Yes  
Council President Montana – Yes

**Motion to Add Resolution “aa” to the Consent Agenda: Resolution #23-196 “Summer Employees – Recreation Department”** Councilmember Dell Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi – Absent  
Councilmember Dell – Yes  
Councilmember Hodges – Yes

Councilmember Collins – Yes  
Councilmember Greco – Yes  
Council President Montana – Yes

**Motion to Add Resolution “bb” to the Consent Agenda: Resolution #23-197 “2023-2024 Employee Hang Tag Fee”** Councilmember Dell Second: Councilmember Collins

Roll Call: Councilmember Bicocchi – Absent  
Councilmember Dell – Yes  
Councilmember Hodges – Yes

Councilmember Collins – Yes  
Councilmember Greco – Yes  
Council President Montana – Yes

**Motion to Approve Resolutions #23-170 through #23-197:** Councilmember Dell Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi – Yes  
Councilmember Dell – Yes  
Councilmember Hodges – Yes

Councilmember Collins – Yes excited about “g”  
Councilmember Greco – Yes  
Council President Montana – Yes recusal on Bills

List Resolution “a” PO #23-1039.

**13. Adjournment:**

**Motion to Adjourn:** Councilmember Dell Second: Councilmember Collins

Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.  
The time was 10:03 pm.

Attest:

Karen Hughes, RMC, Borough Clerk  
Prepared by Jean-Marie Vadovic, RMC, Deputy Borough Clerk



M E M O R A N D U M

TO: The Honorable Mayor and Council

FROM: Stephen T. Boswell, Ph.D., P.E., LSRP

DATE: June 9, 2023

RE: Borough of Westwood  
Status Report - For Meeting on June 13, 2023  
Our File No. WW-814.

*EA For*

- 
- WW-482 WESTVALE PARK (FORMER WESTWOOD LANDFILL)  
Second quarter methane monitoring will be scheduled this month.
- WW-513 PISTOL RANGE REMEDIATION  
The remediation plans and specifications are completed.
- WW-673 DPW UST REMOVAL CLOSEOUT  
The RAO with mapping is prepared and in for final review before submitting.
- WW-792 LAFAYETTE AVENUE IMPROVEMENTS, FROM RIDGEWOOD ROAD TO CARDINAL LANE, AND ADAMS COURT  
Estimate No. 2 (Final) was submitted to the Borough with a voucher in the amount of \$5,811.35 and a deduct change order for as-built quantities in the amount of \$26,343.23. A two-year maintenance bond was also provided.
- WW-834 2023 ROAD RESURFACING PROGRAM AND JEFFERSON AVENUE IMPROVEMENTS  
Another revision was requested by the DOT, which is under review. Bearing no further comments from the DOT, a bid date will be scheduled with the Borough.

The Honorable Mayor and Council  
June 9, 2023  
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**WW-847 VEHICLE CIRCULATION AND TRAFFIC INVESTIGATION  
STUDY**

Vehicle count data has been collected and we are continuing with the next tasks.

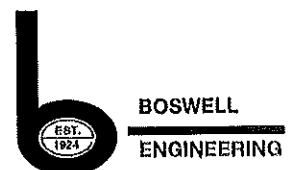
**WW-850 PRELIMINARY ASSESSMENT FOR 132 CENTER AVENUE**

We completed our portion of the investigation. Once received, we will review the OPRA request from the State, which consists of about 2,000 pages, before finalizing our report.

**WW-853 TRAFFIC SAFETY INVESTIGATION**

We were asked to investigate the Mill Street/First Avenue intersection and the intersections of Brookside Avenue with both Lake Street and Maple Avenue for traffic calming recommendations. For Mill Street/First Avenue, guide rail along with advance warning signs, a refreshed double solid yellow line, possible enhanced pavement markings and a dynamic speed feedback sign on the Mill Street approach are suggested. Curb modification will be required for the guide rail installation. For Brookside Avenue, additional striping, signage and pavement markings are suggested.

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