

BOROUGH OF WESTWOOD
WORK MEETING OF THE MAYOR & COUNCIL
JUNE 14, 2022 MINUTES
MUNICIPAL COMPLEX
101 Washington Avenue
7:30 Closed Session/8:00 pm Public Session

1. Opening of the Meeting:

The meeting was called to order by Mayor Arroyo at 8:00 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Arroyo – Present
Councilmember Biccocchi – Present
Councilmember Collins – Present
Councilmember– Greco - Present
Councilmember Hodges – Present
Councilmember Montana – Present
Council President Dell - Present
Borough Attorney Huntington - Present
Borough Administrator Ayer – Present
Borough Clerk Hughes – Present

Committee Assignments:

Public Properties & Recreation
Police & Emergency Management
Fire & Ambulance
Health & Hospital
Land Use
Finance, Administration & Capital Projects; Shared Services

3. Flag Salute

Mayor Arroyo led those present in the salute to the flag.

4. Motion to Suspend Regular Order of Business:

Councilmember Biccocchi Second: Councilmember Collins
Voice Vote: A voice vote was taken with all present voting in the affirmative.

5. Public Forum:

Motion to open Agenda/Public Forum: Councilmember Biccocchi Second: Councilmember Collins
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Mary Clark spoke in regards to the fiber optic cables in the front yard near her Magnolia Tree.

The following people were present and spoke on the flooding issues in Westwood: Frank Manse, Holly Schepisi, Eileen Bruno, Fran Yates, Linda Atkins, Brodin, Tom Bisdale, Eve Protin, Peggy, John Lobello, .

Motion to close Agenda/Public Forum: Councilmember Montana Second: Councilmember Collins
Voice Vote: A voice vote was taken with all present voting in the affirmative.

6. Reports by Borough Professionals:

A. Engineer's Biweekly Report
Dr. Boswell reviewed the biweekly report, a copy of which is attached.

7. Items for Discussion:

a) Flood Liaison (RA)
Mayor Arroyo stated that everyone needs to get involved to send letters to the legislature. The town is

sending support but we need everyone's involvement. A flood liaison and subcommittee was formed with Mayor Arroyo, Councilmember Hodges, Councilmember Collins and Council President Dell as an alternate.

b) General Improvement Bond Sale (DA)

Borough Administrator Ayer reviewed the bond sale.

c) Shade Tree Donation (EC)

Councilmember Collins stated that a woman at the Shade Tree meeting wants to donate saplings for the park. The DPW will plant the donated trees. Discussion of having trees planted on inside of sidewalk and on residents property at their request. The decision was made up to 22 feet from street line is the limit since they are trying to create a tree canopy.

d) EV Chargers Update (CH)

Councilmember Hodges reviewed the costs and stated that it was up to the Borough to do the grant paperwork.

e) Employee Hang Tag Charge 2022-2023 (KH)

Discussion was had in regards to the Employee Hang Tag Charge for the 2022-2023 year. Council President Dell stated that she would prefer not charging. The parking meters cover the fees anyway per Councilmember Montana. Awareness and education on how to move forward with employee parking and Carol Knubel from the Parking Authority is doing a great job with the task at hand.

8. Resolution #22 - 112: Executive Closed Session

Motion to Approve Resolution #22-151 at 9:40pm: Councilmember Bicocchi Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes

Councilmember Greco – Yes Councilmember Hodges - Yes

Councilmember Montana – Yes Council President Dell – Yes

1. DPW Personnel Matters (#8 Personnel; Rice Notices Issued)
2. 2022 Salary Increases (#8 Personnel)
3. FMA Update (#7 Attorney Client Privilege)

9. Reopen the Meeting: : Council President Dell Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 10:25 pm.

10. Ordinances for Introduction/Adoption

Ordinances for Introduction

22-16 AN ORDINANCE OF THE BOROUGH OF WESTWOOD, IN THE COUNTY OF BERGEN, NEW JERSEY PROVIDING FOR THE ACQUISITION AND INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS FOR THE BOROUGH AND RELATED EXPENSES AND APPROPRIATING \$45,000 THEREFOR FROM THE BOROUGH'S GENERAL CAPITAL FUND SURPLUS

BE IT RESOLVED that Ordinance #22-16 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For The Acquisition And Installation Of Electric Vehicle Charging Stations For the Borough And Related Expenses And Appropriating \$45,000 Therefore From The Borough’s General Capital Fund Surplus” is hereby introduced by title; and
BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a June 28th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Hodges Second: Councilmember Biccocchi

Roll Call: Councilmember Biccocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Yes Council President Dell - Yes

11. Presentation of Bills, Financial Reports and Resolutions:

The following resolutions may be enacted in one motion as a Consent Agenda. Councilmembers wishing to remove any Resolutions(s) to be voted upon separately may do so at this time, and said Resolution(s) will be considered separately.

Resolutions as Consent Agenda:

- a) Resolution #22 -152: Bills List
- b) Resolution #22 -153: Chapter 159 – Clean Communities Grant
- c) Resolution #22 -154: Authorizing Hiring Process for DPW Laborer
- d) Resolution #22 -155: Summer Employees DPW
- e) Resolution #22 -156: Supporting A4200 Flood Control Measures
- f) Resolution #22 -157: Appointments to the Historic Preservation Commission – Jackie Martin
- g) Resolution #22 -158: Summer Employees – Recreation Department
- h) Resolution #22 – 159: Appointment of DPW Laborer
- i) Resolution #22 –160: Authorizing Local Finance Application for Conversion of Parking Authority to a Utility
- j) Resolution #22 – 161: Appointment of DPW Crew Chief B – Ansel Phillips
- k) Resolution #22 – 162: DPW Personnel Matter – Emmanuel Mejia

Motion to Add Resolution j and k to the Consent Agenda: Councilmember Biccocchi Second: Councilmember Hodges

Roll Call: Councilmember Biccocchi Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Yes Council President Dell – Yes

Motion to Approve Resolutions #22-152 through #22- 162: Council President Dell Second: Councilmember Biccocchi

Roll Call: Councilmember Biccocchi Councilmember Hodges – Yes
 Councilmember Collins – Yes with recusal on #22-155 Councilmember Montana – Yes
 Councilmember Greco – Yes Council President Dell – Yes

12. Adjournment:

Motion to Adjourn: Councilmember Collins Second: Councilmember Hodges
Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.
The time was 10:28 pm.

Attest:



Karen Hughes, RMC, Borough Clerk

Proofed by: Jean-Marie Vadovic, Deputy Borough Clerk



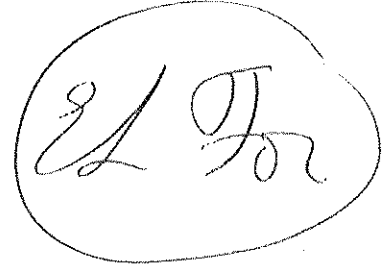
M E M O R A N D U M

TO: The Honorable Mayor and Council

FROM: Stephen T. Boswell, Ph.D., P.E., LSRP

DATE: June 10, 2022

RE: Borough of Westwood
 Status Report - For Meeting on June 14, 2022
 Our File No. WW-794



WW-482 WESTVALE PARK

Second quarter off-site methane monitoring will be scheduled for June.

WW-513 PISTOL RANGE REMEDIATION

There has been no response from the NJDEP. A follow email will be sent.

WW-767 2021 ROAD PROGRAM

DLS Contracting indicated the punch list items were completed. We need to verify the work is properly addressed.

WW-791 KINGSBERRY AVENUE IMPROVEMENTS

The curb is completed. A schedule was requested for the roadway excavation. The owner's mother passed away on Wednesday so expecting little or no activity next week.

**WW-792 FY 2022 NJDOT LOCAL AID AWARD
LAFAYETTE AVENUE IMPROVEMENTS, FROM RIDGEWOOD ROAD TO CARDINAL LANE, AND ADAMS COURT**

We recently received approval from the DOT for the proposed improvements and contacted the Township to schedule a bid date for this project.

**WW-795: FY 2021 NJDOT LOCAL AID AWARD
FAIRVIEW AVENUE, SECTION 2.**

After speaking with both Local Aid and NJDOT Trenton regarding the utility pole and guard rail situation, they have indicated the guard rail should be extended across the bridge and into Hillsdale in an effort not to have to relocate the utility pole. As they are the funding agency and are willing to pay for this work, we will abide by their request. Plans will be revised and we will reach out to Hillsdale's engineer to discuss and receive approval.

**WW-796 FY 2021-2022 CDBG APPLICATION
BARRIER FREE CURB RAMPS**

Contracts were prepared and mailed to the contractor, Frank Macchione Construction. Once executed, a pre-construction meeting will be scheduled.

WW-797 2022 ROAD PROGRAM

Contracts were prepared and mailed to the contractor, Frank Macchione Construction. Once executed, a pre-construction meeting will be scheduled.

**WW-805 New Jersey Department of Transportation (NJDOT)
Fiscal Year 2023 Municipal Aid Program**

The Borough was interested in applying for both Fairview Avenue and Jefferson Avenue under the DOT's FY 2023 Municipal Aid Grant Program. Our Design Dept. inspected both Fairview and Jefferson Avenues and developed construction estimates of \$310,000.00 and \$223,000.00, respectively, which were previously emailed to both the Administrator and Rick Woods. DOT awards have generally been around \$210,000.00 per year for Municipal Aid Applications. Therefore, we believe it would be best if Westwood chose one of the two roads for their 2023 application. Both roads are in similar condition and would probably score well.

The Honorable Mayor and Council

June 10, 2022

Page 3

Under a favorable award, the Borough should be able to address Jefferson Avenue with DOT funding. For Fairview Avenue, either the limits may need to be reduced, current limits Irvington Street to Jefferson Avenue, or the Borough may need to contribute some funds to complete this section of roadway. A decision is necessary to complete the Municipal Aid Application due July 1st.

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