

**MINUTES FOR THE REGULAR MEETING OF THE WESTWOOD BOARD OF HEALTH  
WEDNESDAY, JUNE 14, 2023 @ 7:00PM  
BOROUGH HALL @ 101 WASHINGTON AVENUE, WESTWOOD, NJ**

**1. Opening of the Meeting by Susan Weglarz @ 7:00PM.**

This meeting, which conforms with the Open Public Meetings Law, Chapter 231, Laws of 1975, is a regular Board of Health meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board.

**2. Roll Call**

Name	Present	Absent
Donna Bott	X	
Maria Costello	X	
Louise Cue		X
Diamantis Kyriakakis	X	
Nataly Hook		X
Su McCloskey	X	
Andy Merlo	X 7:07pm	
Cheryl Pletsch		X
Susan Weglarz	X	

Additional attendees: Namitha Reddy from NWBRHC via phone to review reports

**3. Salute to the Flag led by Diamantis Kyriakakis**

**4. Public Forum**

Motion to open to Public: Maria Costello

2<sup>nd</sup>: Diamantis Kyriakakis

Public present: None

Motion to close to public: Diamantis Kyriakakis

2<sup>nd</sup>: Maria Costello

**5. Approval of the minutes of the Regular meeting of May 10, 2023.**

Name	Approve	Absent
Donna Bott		X
Maria Costello	X	
Louise Cue		X
Diamantis Kyriakakis	X	
Nataly Hook		X
Su McCloskey	X	
Andy Merlo	X	
Cheryl Pletsch		X
Susan Weglarz	X	

Motion to approve: Diamantis Kyriakakis

2<sup>nd</sup>: Maria Costello

**6. Health Department Manager update from Stacy Gravina.**

Written report from Stacy was shared. Items were that Blood Pressure Clinic was cancelled, Health Department Website is now live, Safety training regarding protecting children is taking place, and a Flu Clinic is scheduled for September 12<sup>th</sup> @ Westwood House. In addition, Amendment Ordinance was adopted and Grease ordinance is up for approval.

**7. Activities and Health Officer Report from Namitha Reddy.**

Reports were reviewed via phone from Namitha Reddy.

**8. Town Council Liaison report from Cheryl Hodges.**

Nothing to report. Cheryl had another commitment in town.

**9. Outreach program update from Andy Merlo.**

A meeting was to be held on June 15 with a budget expected to be set between \$2,000-\$3,000 for advertising and banners. The next task is to establish sponsorship fees and finalize by October 2023 for May 18, 2024 in Veterans Park. Potential rain date May 19, 2024.

**10. Social Media update from Susan Weglarz.**

Facebook page was turned over to Stacy Gravina and Mary Beth Netzer effective July 1.

**11. Ordinance introduction and voting: Ordinance #23-02 Amendment Fees**

Name	Approve	Nay	Absent
Donna Bott	X		
Maria Costello	X		
Diamantis Kyriakakis	X		
Nataly Hook			X
Su McCloskey	X		
Andy Merlo	X		
Cheryl Pletsch			X
Susan Weglarz	X		
<i>Louise Cue (President)</i>			X

Documents related to adoption were signed and filed with Health Department office.

**12. Discussion of cancellation of July and August meetings.**

Motion to cancel both meetings: Maria Costello 2<sup>nd</sup>: Donna Bott

All present voted in favor of cancelling both meetings.

**13. Urgent matters for next meeting.**

Nataly Hook has resigned from her position on the Board of Health as she has moved from NJ. We will need to replace her.

**14. Adjournment @ 7:45PM**

Motion by: Diamantis Kyriakakis 2<sup>nd</sup>: Andy Merlo

Submitted by  
Susan McCloskey  
Secretary