

**BOROUGH OF WESTWOOD
HISTORIC PRESERVATION COMMISSION
Thursday, June 15, 2023
7:30 PM, Borough Hall
MINUTES**

1. OPENING OF THE MEETING – 7:35 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – present: Mike Bieri, Beth Dell, Jackie Martin, Christine Scheideler, Lou Scheideler, Steve Lydon. Absent: Noeline Gregrath

4. APPROVAL OF MINUTES - May Minutes submitted by CS, accepted for approval - Motion J. Martin, 2nd M. Bieri. Motion passed.
CS to forward approved minutes to JMV

5. PROCEDURAL – Discussion re: meeting change to Tuesday, July 11, 2023

6. CORRESPONDENCE

- a. Beth Dell has reached out to L.Scott Berkoben who has tentatively confirmed his interest in joining the HPC. There has also been correspondence with a few other qualified individuals who may also be interested in joining.

7. STATEMENT OF ACCOUNTS and VOUCHERS

- a. n/a (account balance unchanged: \$5,800.00)
 - i. Open Items (Approved)
 - i. Library to digitize historic documents; \$1000 contribution to project from HPC (Approved Feb. Meeting)
 - ii. Proposal of \$850.00 from Tim Adriance to designate 84 Washington. (Approved Feb. Meeting)

8. OLD BUSINESS

- a. Projects – Designation 84 Washington – L. Scheideler
Approval scheduled for July meeting (once approved then submitted to planning & zoning boards for approval)
 - Walking Tour #2 Travel Storys Program – L. Scheideler working on grant
 - Draft Ordinance Project – S. Lydon review & submit to borough clerk
Recommendation to approve Section 1 195-175
Motion M. Bieri, 2nd J. Martin. Motion passed
 - Photo Documentation – n/a
- b. Historic Properties – Additions to Inventory - Commission
 - a. Training Status & Opportunities – in progress
 - i. A History of Home Construction in the Pascack Valley (William J Martin)
<https://m.youtube.com/watch?v=UouAdv5R-ns&pp=ygUtV2lsbGhhSBqIG1hcnRpbjBoaXN0b3J5IG9mIGhvbWUgY29uc3RydWN0aW9u>
 - b. Annual Report to Planning Board
 - i. In Progress – Potential presentation to board in June. L. Scheideler to email planning board and K. Hughes to schedule 21/22 Annual report presentation

- c. Social Media – Facebook Page – L. Scheideler – n/a
- d. Elisabeth Maul - Eagle Scout Project – n/a

9. NEW BUSINESS

- a. Review of Resolution to designate 84 Washington – Members to review and plan to vote on 7/11/23
- b. Amend bylaws from “second Wednesday” to reflect the current schedule of Third Thursday of every month. – Motion: J. Martin; 2nd: M. Bieri, Motion passed

“IV. OFFICERS

A. The officers of the WHPC shall conform to the requirements of "Section 195-177. Composition of WHPC; qualifications; vacancies; terms; membership requirements; removal; officers and staff."

B. The January meeting of the WHPC shall be its organizational meeting. At that meeting, the Committee shall elect from among its members a Chairman and a Vice Chairman. The Committee shall establish a regular schedule of meetings for the year and provide notice of such meetings in accordance with the New Jersey Open Public Meetings Act. The WHPC shall meet once a month, on the **third Thursday** of the month at 7:30 P.M. in Westwood Borough Hall, unless another date, time, or place shall have been adopted by the WHPC at its organizational meeting.”

- c. HPC adopt our own set of design standards Closterhistory.com
- d. Add membership qualifications for each member to website once all positions are filled.
- e. Grant Opportunities
 - i. 2023 Discover NJ History License Plate Fund – in progress
- f. Possible Designation
 - i. Veteran’s Memorial Park
 - i. Bandstand
 - ii. Fireman’s Memorial Park
 - iii. Westwood Library (49 Park Ave)
 - iv. Grace Episcopal Church, Kinderkamack Road
 - v. Old Bank of America Building (Corner of Westwood Ave + Broadway) (Lot 9, Block 907) – 4 Story Building
 - vi. **Addition to list:** Berkeley Elementary School
- g. WCTV – Filming of self-guided tour experience. – planning in progress

10. ADJOURNMENT

Motion: J. Martin; 2nd: S. Lydon. Motion carried.

Next Meeting: Tuesday, July 11, 7:30 pm