

**BOROUGH OF WESTWOOD
PUBLIC MEETING OF THE MAYOR & COUNCIL
JUNE 22, 2021 AGENDA
MUNICIPAL COMPLEX
101 Washington Avenue
7:00 PM CLOSED SESSION/8:00 PM PUBLIC MEETING**

1. Opening of the Meeting:

The meeting was called to order by Mayor Arroyo at 7:00 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Arroyo – Present
Councilmember Bicocchi – Present
Councilmember Collins – Present
Councilmember Hodges – Present
Councilmember Murphy – Present
Councilmember Montana – Present
Council President Dell – Present
Borough Administrator Ayer - Present
Borough Attorney Huntington – Present
Borough Clerk Hughes – Present

3. Resolution #21 - 160: Executive Closed Session

Motion to Approve Resolution #21-160: Councilmember Bicocchi Second: Councilmember Murphy

Roll Call: Councilmember Bicocchi – Yes Councilmember Collins – Yes
Councilmember Hodges – Yes Councilmember Murphy – Yes
Councilmember Montana – Yes Council President Dell - Yes

4. Reopen the Meeting:

Motion to reopen the meeting: Councilmember Bicocchi Second: Councilmember Murphy

Roll Call: Councilmember Bicocchi – Yes Councilmember Collins – Yes
Councilmember Hodges – Yes Councilmember Murphy – Yes
Councilmember Montana – Yes Council President Dell - Yes

The time was 8:00 pm

5. Roll Call II:

Mayor Arroyo – Present / Councilmember Bicocchi – Present / Councilmember Collins – Present / Councilmember Hodges - Present / Councilmember Montana – Present / Councilmember Murphy - Present / Council President Dell - Present / Borough Administrator Ayer - Present / Borough Attorney Huntington – Present / Borough Engineer Boswell – Present / Borough Clerk Hughes – Present

6. Flag Salute

Mayor Arroyo led those present in the salute to the flag.

7. Approval of Minutes: October 20, 2020; November 10, 2020

Motion to Approve October 6, 2020 and November 10, 2020 Minutes: Council President Dell

Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes

Councilmember Hodges – Yes Councilmember Montana - Yes

Councilmember Murphy – Yes Council President Dell – Yes

8. Certificates for Championship Soccer Team

9. Engineer's Report

1) Biweekly Report

Mr. Senkevich reviewed the biweekly report, a copy of which is attached.

2) NJDOT Lafayette Ave/Adams Court

Mr. Senkevich advised that Adams Court is being added to the 2022 NJDOT grant application.

10. Reports of Committees and Officials:

A) Mayor's Report

Mayor Arroyo observed that the downtown is bustling and congratulated the Council on reauthorizing all the outdoor dining and Covid-related measures.

i) Construction Projects

Mayor Arroyo reviewed the progress and timetables for the construction project on Jefferson Avenue, and the brewery on Westwood Avenue.

B) Council President's Report

Council President Dell reported on the ribbon cutting for Playa Bowls. She acknowledged the 2021 graduates. She is excited about the Borough's new hires, which are outstanding additions to the staff.

C) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects: BD

a) Finance

Council President Dell is pleased with the functionality of the Finance and Administration departments. She recognized the Clerk for going above and beyond.

2) Fire and Ambulance: JM

a) Ambulance Corps

Councilmember Murphy noted the Ambulance Corps is very present on Social Media thanks to Janet Dunn.

b) Fire Department

Councilmember Murphy reviewed the fire report for the house fire on David Hooper. She congratulated the Fire Department for always being there and always being prepared.

c) Shade Tree Committee

Councilmember Murphy announced that with the Shade Tree Committee appointment on the agenda they will be fully staffed. The new member is very eager and posted a QR code when he received a shade tree in front of his house. The Committee would like to be able to accept donations and sponsorships for trees. They are also looking into grants for trees, and options for requests for plantings in front yards rather than curb area. Councilmember Murphy said the Committee is looking into a plaque for the Copper Beech at Veteran's Park, which would be mounted on a rock to avoid impacting the roots.

3) Health and Hospital: CH

a) Health Department

Councilmember Hodges reported that the Board of Health is in the process of updating the Director job description, hiring part time temporary help, and reviewing applications. Employee MaryBeth Netzer has been appointed as Interim Director. Councilmember Hodges noted that pet licensing late fees to into effect after June 30th. The County is holding an anti-rabies clinic this Thursday at the Animal Shelter.

b) Parking Authority

Councilmember Hodges advised that the next Parking Authority meeting is scheduled for June 29th.

c) Covid Vaccinations

Councilmember Hodges reviewed the latest vaccination efforts in the Borough. She thanked the hospital for their generosity to the community, not only in running the Covid clinics but also in donating defibrillators to the Fire Department.

4) Land Use: RB

a) Land Use

Councilmember Biccocchi reported that at the Zoning Board special meeting the application for a landscaping company on Old Hook Road was approved. The Planning Board canceled its next meeting.

b) Library

Councilmember Biccocchi noted the Library Board of Trustees will meet next week.

c) Downtown Hanging Plants

Councilmember Biccocchi has observed hanging plants on the light poles in Closter and thinks it would be a nice way to make Westwood's downtown more colorful. There was discussion about the height and watering.

5) Police and OEM: EC

a) Police Department

Councilmember Collins reported that on June 21st Officer Sestanovich rescued the driver of a vehicle that had crashed into a pool. He has received a Department Commendation. She advised that the Police are vetting vendors for body worn cameras. They have received a grant for \$55,000. There are plans to bring back the Emergency Services night in September, Covid permitting. Councilmember Collins wished the Police Records Clerk well as she moves to Florida. The newest officer is now riding solo, and the Special II is close to completing his training.

6) Public Works and Recreation: CM

a) Recreation

Councilmember Montana reviewed the summer Recreation programs, including the Concerts in the Park, the Comedy show reschedule date, and the Summer Camp program. He advised that the fitness playground will be installed in about 2-3 weeks, along with the final pieces of Hegeman Park. Mayor Arroyo asked if there was any backlash from the article on the non-resident Recreation fee for Township residents. Councilmember Montana asked the Borough Administrator to contact Washington Township to ask if they wanted to schedule a discussion on shared recreation.

b) DPW

Councilmember Montana pointed out the resolution to hire summer employees for the DPW. He reminded everyone of the shred event on Saturday at the DPW.

D) Attorney's Report

Mr. Huntington welcomed Mrs. Ayer back to the Borough.

E) Administrator's / Clerk's Report

1) Suez Road Paving

Mrs. Ayer reviewed the schedule and timetable for the Suez work in the areas of Tillman, Hooper and Booker. Notice will be given to residents and work will be done at night to avoid traffic. These are not moratorium roads but will still be paved curb to curb. She said Suez is providing a three year work plan to the Borough.

11. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Bicocchi **Second:** Councilmember Murphy

Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one wished to be heard.

Motion to close Agenda/Public Forum: Councilmember Bicocchi **Second:** Councilmember Murphy **Voice Vote:** A voice vote was taken with all present voting in the affirmative.

12. Ordinances for Introduction/Adoption

Ordinances for Adoption

21-10 An Ordinance Of The Borough Of Westwood, County Of Bergen, State Of New Jersey, To Adopt The New Jersey Department Of Environmental Protection's Model Ordinance For Stormwater Control

Mayor Arroyo advised that questions have come up since the introduction of this ordinance that Boswell Engineer and the Borough Planner have been working on answering. It appears there may be a need for some substantive changes to this ordinance, so he requested a motion to table it until Boswell and Burgis are able to present a revised ordinance.

Motion to table Ordinance 21-10: Councilmember Bicocchi Second: Council President Dell
Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes
Councilmember Hodges – Yes Councilmember Montana - Yes
Councilmember Murphy – Yes Council President Dell – Yes

21-11 An Ordinance Amending Chapter 330 Streets and Sidewalks

BE IT RESOLVED that Ordinance #21-11 entitled “An Ordinance Amending Chapter 330 Streets and Sidewalks” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Montana Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No comments.

Motion to close the public hearing: Councilmember Montana Second: Councilmember Murphy

Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #21-11 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Montana Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi - Yes Councilmember Collins – Yes

Councilmember Hodges – Yes Councilmember Montana - Yes

Councilmember Murphy – Yes Council President Dell – Yes

13. Presentation of Bills, Financial Reports and Resolutions:

Council President Dell asked if there were any resolutions to add to the Consent Agenda. She stated that any Councilmembers who wished to remove any Resolution(s) to be voted upon separately could do so at this time, otherwise the Consent Agenda would be enacted in one motion. Resolutions p-w were added at this time. Resolution g was removed from consideration.

Resolutions as Consent Agenda:

- a) **Resolution #21 - 161: Bill List & Statement of Cash**
- b) **Resolution #21 - 162: Chapter 159 – Clean Communities Grant**
- c) **Resolution #21 - 163: Authorizing Refund of Taxes – 665 Repetti Street, B1206 L49**
- d) **Resolution #21 – 164: Approval To Submit A Grant Application And Execute A Grant Contract With The New Jersey Department Of Transportation For The Improvements To Lafayette Avenue & Adams Court Project.**
- e) **Resolution #21 - 165: Renewal of 2021-2022 Liquor Licenses**
- f) **Resolution #21 - 166: Summer Employees – Recreation Department**

- g) **Resolution #21 - 167: Summer Employees – DPW**
- h) **Resolution #21 - 168: Authorizing Donation of Vehicle to Borough of Emerson**
- i) **Resolution #21 - 169: Appointment of Qualified Purchasing Agent**
- j) **Resolution #21 - 170: Authorizing Preparation of Plans and Specifications, Bidding, and Construction Inspection for the 2021 Road Resurfacing Program**
- k) **Resolution #21 - 171: Award of Bid for 2021 Westwood Community Center Kitchen Renovation**
- l) **Resolution #21 - 172: Appointment to Shade Tree Advisory Committee**
- m) **Resolution #21 - 173: Amending Chief of Police Agreement**
- n) **Resolution #21 - 174: Appointment of Deputy Chief**
- o) **Resolution #21 – 175: Authorizing the Auction of Certain Surplus Property No Longer Needed For the Public Use By Westwood Borough Utilizing The Services of Govdeals, Inc.**
- p) **Resolution #21 - 176: Compensation Increases for Lieutenants**
- q) **Resolution #21 - 177: Authorization to Hire DPW Laborers**
- r) **Resolution #21 - 178: Authorization to Hire Police Records Clerk**
- s) **Resolution #21 - 179: Authorizing Sergeant Promotional Process**
- t) **Resolution #21 - 180: Establishing the Minimum Threshold/Score for Sergeant Written Test**
- u) **Resolution #21 - 181: Authorizing Lieutenant Promotional Process**
- v) **Resolution #21 - 182: 2021 LOSAP Contributions**
- w) **Resolution #21 - 183: Authorizing No Parking on Brookside Avenue**

Motion to Approve Resolutions #21-161 through #21-183: Council President Dell **Second:** Councilmember Collins

Roll Call: Councilmember Bicocchi – Yes, with absention on Resolution k

Councilmember Collins – Yes, with absention on resolution q

Councilmember Hodges – Yes, with recusal on 21-00887

Councilmember Montana – Yes

Councilmember Murphy – Yes

Council President Dell – Yes

14. Adjournment:

Motion to Adjourn: Councilmember Bicocchi **Second:** Councilmember Hodges

Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.

The time was 8:53 pm.

Attest:

Karen Hughes, RMC, Borough Clerk

Proofed by: Jean-Marie Vadovic, Deputy Clerk