

**BOROUGH OF WESTWOOD
PUBLIC MEETING OF THE MAYOR & COUNCIL
JUNE 28th, 2022 MINUTES
7:30 PM CLOSED 8:00 PM PUBLIC MEETING
101 WASHINGTON AVENUE
WESTWOOD, NEW JERSEY 07675**

1. Opening of the Meeting:

The meeting was called to order by Mayor Ray Arroyo at 7:38 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Committee Assignments:

Mayor Arroyo – Present	
Councilmember Bicocchi – Present	Public Properties & Recreation
Councilmember Collins – Present	Police & Emergency Management
Councilmember– Greco – Absent	Fire & Ambulance
Councilmember Hodges – Present	Health & Hospital
Councilmember Montana – Via Telephone	Land Use
Council President Dell - Present	Finance, Administration & Capital Projects; Shared Services
Borough Attorney Huntington – Present	
Borough Administrator Ayer – Present	
Borough Clerk Hughes – Present	
Deputy Borough Clerk Vadovic – Present	

3. Resolution #22 - 163: Executive Closed Session

Motion to Approve Resolution #22-163: Council President Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco - Absent Council President Dell - Yes

1. Finance Personnel Matters (#7 Attorney Client Privilege)
2. Police Personnel Matters (#7 Attorney Client Privilege)
3. Administration Personnel Matter (#7 Attorney Client Privilege)

4. Reopen the Meeting:

Motion to reopen the meeting: Council President Dell Second: Councilmember Hodges

Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:25 pm.

5. Roll Call II:

Mayor Arroyo – Present / Councilmember Bicocchi – Present / Councilmember Collins – Present / Councilmember Greco – Absent / Councilmember Hodges – Present / Councilmember Montana – Present Telephonically / Council President Dell – Present / Borough Administrator Ayer - Present / Borough Attorney Huntington – Present / Borough Engineer Boswell - Present / Borough Engineer Senkevich – Present / Borough Clerk Hughes – Present / Deputy Borough Clerk Vadovic - Present

6. Flag Salute

Mayor Arroyo led those present in the salute to the flag.

7. Approval of Minutes: May 17, 2022 Executive Closed Session Minutes, May 17, 2022 Public Meeting Minutes, May 31, 2022 Executive Closed Session Minutes, May 31, 2022 Special Meeting Minutes, June 14, 2022 Executive Closed Session Minutes, June 14, 2022 Work Meeting Minutes

Motion to Approve Minutes:

Council President Dell Second: Councilmember Collins

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

8. Engineer's Report

1) Biweekly Report

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

9. Reports of Committees and Officials:

A) Mayor's Report

Mayor Arroyo spoke about the Westwood Volunteer Ambulance Corps Wetdown for their new ambulance and asked about the statutory limitations on having a food truck. Further discussion on the topic will be at the July meeting.

Mayor Arroyo stated that the third installment on flooding was in the Pascack Press and he has received good feedback in regards to the articles. He stated that Councilmember Collins and Councilmember Hodges have been assigned to work with the residents impacted in the floods, and encouraged all of the residents to reach out to the legislature in regards to the flood legislation.

Mayor Arroyo stated that the Borough is receiving complaints about overnight parking. The Police Department met to review current policies and it will be discussed at the July meeting.

B) Council Liaison & Committee Reports

1) Finance, Administration and Capital Projects: BD

Council President Dell reviewed thank you notes from children who had visited Borough Hall and congratulated all of the graduates.

Council President Dell thanked everyone for attending the Historic Preservation Commission's train dedication.

2) Fire and Ambulance: AG

No report as Councilmember Greco was absent.

3) Health and Hospital: CH

Councilmember Hodges read a thank you note from Christine Compesi about her retirement party and events leading up to her last day of work with the Borough. The Board of Health has hired a new manager who has a lot of experience and she will be starting July 11th.

Councilmember Hodges thanked the Mayor and Council for coming out and supporting the Dad's Day Dash with had a perfect day for the community event.

Councilmember Hodges stated that there were Ordinances on the Agenda for the dissolution of the Parking Authority and then the Creation of the Parking Utility.

Electronic Vehicle Charging Stations are also in the packet for approval per Councilmember Hodges. She stated that the monies are appropriated and after approval hopefully the installation will be in 6-8 weeks.

4) Land Use: CM

Councilmember Montana reports that the Planning Board has not met in June and the Zoning Board is working on replacing the Board Attorney.

Councilmember Montana reports that the Library kicked off their summer reading program which can be tracked online. With the different programs happening at the Library, Councilmember Montana asked them to coordinate with the Senior Services Coordinator since there are also programs running with the Seniors.

5) Police and OEM: EC

Councilmember Collins reports that the Junior Police Academy is well underway. The Westwood Police Department worked diligently with the school on a few issues at the end of the school year and are looking forward to a positive beginning of the school year in September. Councilmember Collins also congratulated Deputy Chief Hutchinson on his retirement.

Councilmember Collins reports that the flood packet is completed with many updates and thanked the residents of Westwood for coming forward to speak with the Council. She reminded the public that the subcommittee of herself and Councilmember Hodges is there to help.

The town received two separate tree donations that were planted with the help of the Shade Tree Committee and the DPW.

6) Public Works and Recreation: RB

Councilmember Bicocchi stated that the DPW has been busy with cleaning parks, cutting and planting trees and had new equipment training today. The Road Paving Projects will begin shortly.

Councilmember Bicocchi reported that the Recreation Summer Camp started yesterday, a travel field hockey team has been formed, the concerts in the park have started, and the Pump Track first design was received.

D) Attorney's Report

Borough Attorney Huntington had no report.

E) Administrator / Clerk's Report

Borough Administrator/CFO Ayer thanked Deputy Clerk Vadovic and Borough Clerk Hughes for going through the Borough's email lists to reduce costs and help save the Borough over \$6000 per year.

The Sand Road ponding drain has been installed.

Borough Administrator Ayer stated that she is working with AT&T to disconnect obsolete phone numbers and is working with First Net for First Responders.

Borough Clerk Hughes reminded the Mayor and Council about the revisions on the Ordinances and Resolutions for approval this evening.

10. Agenda/Public Forum:

Motion to open Agenda/Public Forum: Councilmember Bicocchi Second: Council President Dell
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one in the audience spoke.

Motion to close Agenda/Public Forum: Councilmember Bicocchi Second: Councilmember Collins
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

11. Ordinances for Introduction/Adoption

Ordinances for Introduction

22-14 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey providing For The Acquisition Of Various Equipment For the Borough Department of Public Works, Fire Department and Clerk's Office And Related Expenses And Appropriating \$70,000 Therefor From the Borough's Capital Fund Surplus

BE IT RESOLVED that Ordinance #22-14 entitled "An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey providing For The Acquisition Of Various Equipment For the Borough Department of Public Works, Fire Department and Clerk's Office And Related Expenses And Appropriating \$70,000 Therefor From the Borough's Capital Fund Surplus" is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a July 19th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Bicocchi Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

22-15 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey providing For The Acquisition Of Various Equipment For the Borough Department of Public Works And Recreation Department And Related Expenses And Appropriating \$25,000 Therefor From the Borough's Recreation Trust Fund

BE IT RESOLVED that Ordinance #22-15 entitled "An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey providing For The Acquisition Of Various Equipment For the Borough

Department of Public Works And Recreation Department And Related Expenses And Appropriating \$25,000 Therefor From the Borough's Recreation Trust Fund" is hereby introduced by title; and BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a July 19th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Bicocchi Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

22-17 Bond Ordinance To Authorize The Making Of Various Public Improvements And The Acquisition Of New Additional Or Replacement Equipment And Machinery, New Information Technology Equipment And New Automotive Vehicles, Including Original Apparatus And Equipment, In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$720,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

BE IT RESOLVED that Ordinance #22-17 entitled "Bond Ordinance To Authorize The Making Of Various Public Improvements And The Acquisition Of New Additional Or Replacement Equipment And Machinery, New Information Technology Equipment And New Automotive Vehicles, Including Original Apparatus And Equipment, In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$720,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds" is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a July 19th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Bicocchi Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

22-18 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, new Jersey, Dissolving The Westwood Parking Authority Pursuant To N.J.S.A. 40A:5A-20 And Making Adequate Provision For The Payment Of Creditors Or Obligees Of The Authority And The Assumption Of The Services Provided By The Authority

BE IT RESOLVED that Ordinance #22-18 entitled "An Ordinance Of The Borough Of Westwood, In The County Of Bergen, new Jersey, Dissolving The Westwood Parking Authority Pursuant To N.J.S.A. 40A:5A-20 And Making Adequate Provision For The Payment Of Creditors Or Obligees

Of The Authority And The Assumption Of The Services Provided By The Authority” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a July 19th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Hodges Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

22-19 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, Creating A Parking Utility

BE IT RESOLVED that Ordinance #22-19 entitled “An Ordinance Of The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, Creating A Parking Utility” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a July 19th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Hodges Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

22-20 An Ordinance To Establish A Schedule Of Salaries, Wages And Compensation Of The Public Officials, Officers And Employees Of The Borough Of Westwood In The County Of Bergen, And To Establish A Method Of Payment Of Such Compensation During Calendar Year 2022

BE IT RESOLVED that Ordinance #22-20 entitled “An Ordinance To Establish A Schedule Of Salaries, Wages And Compensation Of The Public Officials, Officers And Employees Of The Borough Of Westwood In The County Of Bergen, And To Establish A Method Of Payment Of Such Compensation During Calendar Year 2022” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a July 19th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Council President Dell Second: Councilmember Collins

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

22-21 Capital Ordinance To Appropriate The Sum Of \$28,500 For The 2022 Road Resurfacing Program In, By And For The Borough Of Westwood, In The County Of Bergen, New Jersey

And To Transfer An Unexpended Bond Ordinance Balance And Reappropriate Same To Finance Such Appropriation

BE IT RESOLVED that Ordinance #22-21 entitled “Capital Ordinance To Appropriate The Sum Of \$28,500 For The 2022 Road Resurfacing Program In, By And For The Borough Of Westwood, In The County Of Bergen, New Jersey And To Transfer An Unexpended Bond Ordinance Balance And Reappropriate Same To Finance Such Appropriation” is hereby introduced by title; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a July 19th, 2022 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Council President Dell Second: Councilmember Collins

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

Ordinances for Adoption

22-13 An Ordinance To Amend Chapter 375 Part 2, Article VIII, Metered Time Limit Parking, Section 36 Rates; Time Limitations

BE IT RESOLVED that Ordinance #22-13 entitled “An Ordinance To Amend Chapter 375 Part 2, Article VIII, Metered Time Limit Parking, Section 36 Rates; Time Limitations” having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Hodges Second: Councilmember Bicocchi

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No comments.

Motion to close the public hearing: Councilmember Bicocchi Second: Council President Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #22-13 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Hodges Second: Council President Dell

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

22-16 An Ordinance of The Borough Of Westwood, in the County of Bergen, New Jersey Providing for the Acquisition and Installation of Electric Vehicle Charging Stations for the Borough and Related Expenses and Appropriating \$55,000 Therefor from the Borough’s General Capital Fund Surplus

BE IT RESOLVED that Ordinance #22-16 entitled “An Ordinance of The Borough Of Westwood, in

the County of Bergen, New Jersey Providing for the Acquisition and Installation of Electric Vehicle Charging Stations for the Borough and Related Expenses and Appropriating \$55,000 Therefor from the Borough's General Capital Fund Surplus" having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Hodges Second: Council President Dell

Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No comments.

Motion to close the public hearing: Councilmember Bicocchi Second: Councilmember Collins

Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #22-16 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption: Councilmember Collins Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi - Yes Councilmember Hodges – Yes
 Councilmember Collins – Yes Councilmember Montana – Yes
 Councilmember Greco – Absent Council President Dell - Yes

12. Presentation of Bills, Financial Reports and Resolutions:

Resolutions as Consent Agenda: The following resolutions may be enacted in one motion as a Consent Agenda. Councilmembers wishing to remove any Resolutions(s) to be voted upon separately may do so at this time, and said Resolution(s) will be considered separately.

- a) Resolution #22 - 164: Bills List and Statement of Cash
- b) Resolution #22 - 165: Renewal of 2022 – 2023 Liquor Licenses
- c) Resolution #22 - 166: A Resolution Urging The New Jersey Legislature to Amend The Budget CAP Law To Appropriate Funds For Increasing Insurance Costs
- d) Resolution #22 - 167: Resolution Authorizing The Borough Of Westwood To Make Application To The Local Finance Board Pursuant To N.J.S.A. 40A:5A-20 For The Dissolution Of The Parking Authority Of The Borough Of Westwood
- e) Resolution #22 - 168: Appointment of Westwood Full Time Police Officer – Daniel Snyder
- f) Resolution #22 - 169: Appointment of Westwood Police SLEO II's – Alexandra Cacciola and Jake Pletsch
- g) Resolution #22 - 170: Certification of List of Eligible Candidates for Police Officer and Appointment of Full Time Westwood Police Officer – Alex Dinardi
- h) Resolution #22 - 171: Resolution Authorizing Refund of Taxes Due to Tax Court Judgment, Block 807 Lot 3
- i) Resolution #22 - 172: Authorizing Change in CRS Classification
- j) Resolution #22 - 173: Authorizing Agreement With Blink for EV Chargers
- k) Resolution #22 - 174: Authorizing Engineering Design Services for Installation of EV Chargers
- l) Resolution #22 - 175: Authorizing Project Management Services for Installation of EV Chargers
- m) Resolution #22 - 176: Authorizing Installation of EV Chargers
- n) Resolution #22 - 177: Authorizing Striping of EV Charger Parking Stalls
- o) Resolution #22 - 178: CDBG 2023 Grant
- p) Resolution #22 - 179: Authorizing Amendment to CivicPlus Agreement

**Motion to Add Resolution q) Resolution #22-180 “Authorizing Hiring Process for Floater Position”
to the Consent Agenda:** Councilmember Hodges Second: Councilmember Collins

Roll Call: Councilmember Bicocchi Councilmember Hodges – Yes
Councilmember Collins – Yes Councilmember Montana – Yes
Councilmember Greco – Absent Council President Dell – Yes

Motion to Approve Resolutions #22-164 through #22-180: Council President Dell Second:
Councilmember Hodges

Roll Call: Councilmember Bicocchi - Yes
Councilmember Hodges – Yes with Recusal on PO #'s 22-0916 and 22-0919
Councilmember Collins – Yes Councilmember Montana – Yes
Councilmember Greco – Absent Council President Dell - Yes

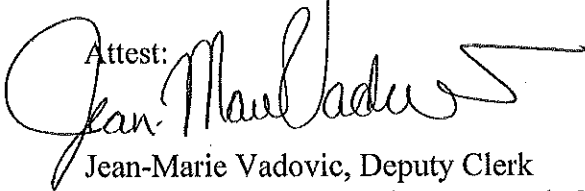
13. Adjournment:

Motion to Adjourn: Council President Dell **Second:** Councilmember Collins

Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.

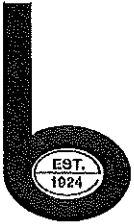
The time was 9:21 pm.

Attest:



Jean-Marie Vadovic, Deputy Clerk

Proofed by: Karen Hughes, Borough Clerk



M E M O R A N D U M

TO: The Honorable Mayor and Council

FROM: Stephen T. Boswell, Ph.D., P.E., LSRP

DATE: June 24, 2022

RE: Borough of Westwood
Status Report - For Meeting on June 28, 2022
Our File No. WW-794

WW-482 WESTVALE PARK

Vent stacks were vacuumed out on Thursday, June 23rd. Second quarter off-site methane monitoring is scheduled for the week of June 27th, provided barometric conditions are appropriate.

WW-513 PISTOL RANGE REMEDIATION

As of June 13th, Charlotte Leon, NJDEP, was going to review the HDSRF application that same week with her supervisor. We have yet to receive a response.

WW-767 2021 ROAD PROGRAM

One punch list item still needs to be addressed by DLS Contracting.

WW-791 KINGSBERRY AVENUE IMPROVEMENTS

The roadway's base course was constructed.

WW-792 FY 2022 NJDOT LOCAL AID AWARD
LAFAYETTE AVENUE IMPROVEMENTS, FROM RIDGEWOOD
ROAD TO CARDINAL LANE, AND ADAMS COURT

The project will be advertised on June 27th, with bids to be received on July 7th, at 11:00 am, by the Township of Washington.

**WW-795: FY 2021 NJDOT LOCAL AID AWARD
FAIRVIEW AVENUE, SECTION 2.**

Hillsdale's engineer reviewed the proposed guiderail location in the Borough and indicated Hillsdale will work with Westwood on getting this done. A Hillsdale Municipal sign will need to be relocated to a position of their choice, which will be noted on the plans. The Fairview Avenue plans will receive final in-house review, QA/QC, then final submission to the NJDOT.

**WW-796 FY 2021-2022 CDBG APPLICATION
BARRIER FREE CURB RAMPS**

The pre-construction meeting was held on Thursday, June 23rd. Notices to residents were delivered on Friday, June 24th. The contractor, Frank Macchione Construction, is expected to begin work on or about Monday June 27th, weather permitting.

WW-797 2022 ROAD PROGRAM

The pre-construction meeting was held on Thursday, June 23rd. Notices to residents were delivered on Friday, June 24th. The contractor, Frank Macchione Construction, is expected to begin work on or about Monday June 27th, weather permitting.

**WW-805 New Jersey Department of Transportation (NJDOT)
Fiscal Year 2023 Municipal Aid Program**

The application for Jefferson Avenue under the NJDOT's FY 2023 Municipal Aid Grant Program is prepared and under final review. The electronic submission to the State will be made the week of June 27th.

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