

**BOROUGH OF WESTWOOD
HISTORIC PRESERVATION COMMISSION
Tuesday, July 11, 2023
7:30 PM, Borough Hall
MINUTES**

1. OPENING OF THE MEETING - 7:37 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL – present: Mike Bieri, Beth Dell, Noeline Grefrath, Jackie Martin, Christine Scheideler, Lou Scheideler, Steve Lydon
Public Attendee: Camille Sasena

4. APPROVAL OF MINUTES - June Minutes submitted by CS, accepted for approval - Motion: S. Lydon; 2nd M. Bieri. Motion passed. CS to forward approved minutes to JMV.

5. PROCEDURAL – n/a

6. CORRESPONDENCE

- a. Mayor & council approved L. Scott Berkoben’s interest in joining the HPC as Class B member. 2-Alternate seats remain open.

7. STATEMENT OF ACCOUNTS and VOUCHERS

- a. n/a (account balance unchanged: \$5,800.00)
 - i. Open Items (Approved)
 - i. Library to digitize historic documents; \$1000 contribution to project from HPC (Approved Feb. Meeting) – *NG to review status with M. Urbiel, Library*
Motion for Camille Sasena to review and update project.
Jackie Martin; 2nd Lou Scheideler
 - ii. Proposal of \$850.00 from Tim Adriance to designate 84 Washington. (Approved Feb. Meeting)

8. OLD BUSINESS

- a. Projects – Designation 84 Washington – *L. Scheideler to follow-up*
 - Walking Tour #2 Travel Storys Program – *see May minutes (expand to 5 sites)*
 - Draft Ordinance Project – *see June minutes*
 - Photo Documentation – *no update*
- b. Historic Properties – Additions to Inventory - Commission
 - a. Training Status & Opportunities – *Members to view & email LS for documentation. Research further opportunities and resources.*
 - i. A History of Home Construction in the Pascack Valley (William J Martin)
<https://m.youtube.com/watch?v=UouAdv5R-ns&pp=ygUtV2lsbGhbsBqIG1hcnRpbjBoaXN0b3J5IG9mIGhvbWUgY29uc3RydWN0aW9u>
 - b. Annual Report to Planning Board – *LS requested presentation to Planning Board; confirm submission 21/22 Annual Report*
 - i. In Progress – *LS sent correspondence to Planning Board.*

- c. HPC adopt our own set of design standards Closterhistory.com – *In progress*
- d. Add membership qualifications for each member to website once all positions are filled.
– *Members to submit membership qualifications to B. Dell for file*
- e. Grant Opportunities
 - i. 2023 Discover NJ History License Plate Fund – *LS to submit application*
- f. Social Media – Facebook Page – L. Scheideler – *no update*
- g. Elisabeth Maul - Eagle Scout Project – *no update*

9. NEW BUSINESS

- a. List of sites for future Designation
 - i. Veteran’s Memorial Park
 - i. Bandstand
 - ii. Fireman’s Memorial Park
 - iii. Westwood Library (49 Park Ave)
 - iv. Grace Episcopal Church, Kinderkamack Road
 - v. Old Bank of America Building (Corner of Westwood Ave + Broadway)
(Lot 9, Block 907) – 4 Story Building
 - vi. Berkeley Elementary School
- b. WCTV – Filming of self-guided tour experience – *Bill Martin agreed to lead the tour. LS & JM to coordinate with Bill Martin and Bob Hibler for scheduling of videotaping. to Camille to review intro to Travel Storys info for tour.*

10. ADJOURNMENT – 8:15 pm

Motion: Jackie Martin; 2nd Mike Bieri. Motion carried.

Next meeting: August 17, 2023 at 7:30 pm.