

**BOROUGH OF WESTWOOD  
WORK MEETING OF THE MAYOR & COUNCIL  
NOVEMBER 1, 2022 MINUTES  
MUNICIPAL COMPLEX  
101 Washington Avenue**

**8:00 pm Public Session / Closed Session Immediately Following Public Session**

**1. Opening of the Meeting:**

The meeting was called to order by Mayor Arroyo at 8:01 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

**2. Roll Call:**

Committee Assignments:

Mayor Arroyo – Present

Councilmember Bicocchi – Present

Councilmember Collins – Present - Telephonically

Councilmember– Greco – Present

Councilmember Hodges – Present

Councilmember Montana – Present

Council President Dell – Present

Public Properties & Recreation

Police & Emergency Management

Fire & Ambulance

Health & Hospital

Land Use

Finance, Administration & Capital Projects;

Shared Services

Borough Attorney Huntington - Present

Borough Administrator Ayer – Present

Borough Clerk Hughes – Present

Deputy Borough Clerk Vadovic - Present

Borough Engineer Boswell – Present

Borough Engineer Senkevich – Present

**3. Flag Salute**

Mayor Arroyo led those present in the salute to the flag.

**4. Approval of Minutes:** October 18, 2022 Executive Closed Session Minutes, October 18, 2022 Public Meeting Minutes

**Motion to Approve Minutes:**

Council President Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi - Yes      Councilmember Hodges – Yes

Councilmember Collins – Yes      Councilmember Montana – Yes

Councilmember Greco – Yes      Council President Dell – Yes

**5. Reports by Borough Professionals:**

A. Engineer's Biweekly Report

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

**6. Items for Discussion:**

a) Bergen Community College Marketing Project (BD)

Council President Dell reported on the Bergen Community College Marketing Project. The college students will be creating commercials, jingles, etc., about the Borough of Westwood. Permit fees have been waived but the students still need to complete the forms as it is a good learning experience for them and for future life experiences.

b) ANCHOR Program

Council President Dell would like to offer an information session to the Borough Residents on the Government ANCHOR program at a future evening date where all can attend. The deadline for the ANCHOR program is at the end of the year with benefits to receive funding for the residents from the government.

**7. Public Forum:**

**Motion to open Agenda/Public Forum:** Councilmember Bicocchi Second: Councilmember Greco  
Voice Vote: A voice vote was taken with all present voting in the Affirmative.

Roberta Hanlon – 29 Meadow Road. Stated that she was here as a resident and not as a Board of Education member. Voiced discontent that someone on the Council has a sign for a Washington Township candidate for the Board of Education on their front lawn. Ms. Hanlon doesn't feel it is appropriate for a Councilperson to do so, especially since person is divisive and not a Westwood resident. Asking for council to refrain, that the town and Council are better than that. Second item is sidewalks. On Fourth Avenue there are sidewalks that are despicable. Ms. Hanlon reports it was cleaned up by the middle school, but lots of other areas are in need of repair. Ms. Hanlon stated that she wants the Council to start looking at main thoroughfares, and having them looked into being cleaned up.

Martin Pavlinec – He is one of the owners of the property located at 459 Broadway, LLC. Stated that he wants to have a Resolution to approve his pavers on their property. Mayor Arroyo interrupted Mr. Pavlinec to state that the Resolution was on the Consent Agenda already this evening for approval. Mr. Pavlinec thanked the Council.

**Motion to close Agenda/Public Forum:** Councilmember Montana Second: Councilmember Greco  
Voice Vote: A voice vote was taken with all present voting in the affirmative.

**8. Ordinances for Introduction/Adoption**

**Ordinances for Introduction**

**Ordinances for Adoption**

**9. Presentation of Bills, Financial Reports and Resolutions:**

The following resolutions may be enacted in one motion as a Consent Agenda.  
Councilmembers wishing to remove any Resolutions(s) to be voted upon separately may do so at this time, and said Resolution(s) will be considered separately.

**Resolutions as Consent Agenda:**

- a) Resolution #22 - 260: Bills List and Statement of Cash
- b) Resolution #22 - 261: Resolution Approving the Zoning Application of 459 Broadway, LLC
- c) Resolution #22 - 262: Authorizing Agreement with Civic Plus for Website
- d) Resolution #22 - 263: Authorizing Boswell Engineer to Provide Plot Plan for Facility-

Wide Risk Assessment

**Motion to Add Resolution e) Resolution #22-264 “Authorizing Purchase of Electricity from Third Party Supplier” to the Consent Agenda:** Council President Dell Second: Councilmember Montana

|   |                              |
|---|------------------------------|
| Roll Call: Councilmember Bicocchi – Yes | Councilmember Hodges – Yes   |
| Councilmember Collins – Yes             | Councilmember Montana – Yes  |
| Councilmember Greco – Yes               | Council President Dell – Yes |

**Motion to Add Resolution f) Resolution #22-265 “Authorizing Amendment to Cell Tower Agreement for 93 Center Avenue” to the Consent Agenda:** Council President Dell Second: Councilmember Bicocchi

|   |                              |
|---|------------------------------|
| Roll Call: Councilmember Bicocchi – Yes | Councilmember Hodges – Yes   |
| Councilmember Collins – Yes             | Councilmember Montana – Yes  |
| Councilmember Greco – Yes               | Council President Dell – Yes |

**Motion to Add Resolution g) Resolution #22-266 “Chapter 159 – JIF Safety Award” to the Consent Agenda:** Council President Dell Second: Councilmember Montana

|   |                              |
|---|------------------------------|
| Roll Call: Councilmember Bicocchi – Yes | Councilmember Hodges – Yes   |
| Councilmember Collins – Yes             | Councilmember Montana – Yes  |
| Councilmember Greco – Yes               | Council President Dell – Yes |

**Motion to Approve Resolutions #22-260 through #22- 266:** Council President Dell Second: Councilmember Bicocchi

|   |                              |
|---|------------------------------|
| Roll Call: Councilmember Bicocchi - Yes | Councilmember Hodges – Yes   |
| Councilmember Collins – Yes             | Councilmember Montana – Yes  |
| Councilmember Greco – Yes               | Council President Dell – Yes |

**10. Resolution #22-267: Executive Closed Session**

**Motion to Approve Resolution #22-267 at 8:25pm:** Councilmember Montana Second: Councilmember Greco

|   |                              |
|---|------------------------------|
| Roll Call: Councilmember Bicocchi - Yes | Councilmember Collins – Yes  |
| Councilmember Greco – Yes               | Councilmember Hodges - Yes   |
| Councilmember Montana – Yes             | Council President Dell – Yes |

1. DEP Matter (#7 Attorney Client Privilege)
2. Police Personnel Matter (#7 Attorney Client Privilege, #8 Personnel Rice Notice Issued)
3. Developers Agreements (#7 Attorney Client Privilege)
4. Mitigation Measures (#7 Attorney Client Privilege)

**11. Reopen the Meeting:** Councilmember Bicocchi Second: Council President Dell

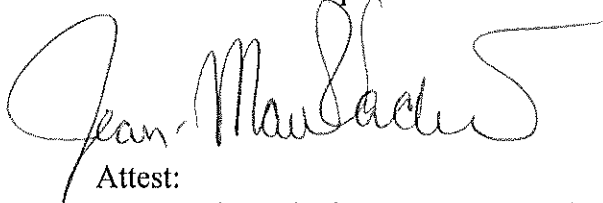
Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 9:28 pm.

**12. Roll Call II:**

Mayor Arroyo – Present / Councilmember Bicocchi – Present / Councilmember Collins – Present  
Telephonically/ Councilmember Greco – Present / Councilmember Hodges – Present /  
Councilmember Montana – Present / Council President Dell – Present / Borough Administrator Ayer  
- Present / Borough Attorney Huntington – Present / Borough Clerk Hughes – Present /Deputy  
Borough Clerk Vadovic – Present

**13. Adjournment:**

**Motion to Adjourn:** Councilmember Montana Second: Councilmember Bicocchi  
Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative.  
The time was 9:29 pm.

A handwritten signature in cursive script, appearing to read "Jean-Marie Vadovic". The signature is written in black ink and is positioned above the printed name of the Deputy Borough Clerk.

Attest:

Jean-Marie Vadovic, Deputy Borough Clerk

Proofed by: Karen Hughes, Borough Clerk



M E M O R A N D U M

TO: The Honorable Mayor and Council

FROM: Stephen T. Boswell, Ph.D., P.E., LSRP

DATE: October 28, 2022

RE: Borough of Westwood  
Status Report - For Meeting on November 1, 2022  
Our File No. WW-794

*Ed For*

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**WW-482 WESTVALE PARK**

The DEP response correspondence was finalized and submitted on October 21<sup>st</sup>, 2022. A fee of \$1,200 to update an As-Built Survey accordingly for the DEP's Facility-Wide Risk Assessment of the Westwood landfill area is requested. The fourth quarter off-site methane monitoring investigation is expected to be performed in November.

**WW-513 PISTOL RANGE REMEDIATION**

Waiting for confirmation of a favorable award notice from the New Jersey Economic Development Authority (NJEDA) to obligate funds to address the proposed remedial action for the police pistol range.

**WW-767 2021 ROAD PROGRAM**

The sidewalk slabs are expected to be addressed on Friday, October 28<sup>th</sup>.

**WW-791 KINGSBERRY AVENUE IMPROVEMENTS**

The project is done. A maintenance bond was requested and will be submitted to the Borough upon receipt with a final invoice.

WW-792      FY 2022 NJDOT LOCAL AID AWARD  
LAFAYETTE AVENUE IMPROVEMENTS, FROM RIDGEWOOD  
ROAD TO CARDINAL LANE, AND ADAMS COURT

Lafayette Avenue and Adams Court are scheduled to be milled on Tuesday, November 1<sup>st</sup>, and resurfaced on Wednesday, November 2<sup>nd</sup>, weather permitting.

WW-795:      FY 2021 NJDOT LOCAL AID AWARD  
FAIRVIEW AVENUE, SECTION 2, AND GREEN AVENUE  
REHABILITATION.

DLS is expected to pave Green Avenue on Monday, October 31<sup>st</sup>, weather permitting. If we get rained out, then Wednesday, November 2<sup>nd</sup>. Fairview Avenue is expected to be paved on Tuesday, November 1<sup>st</sup>.

WW-796      FY 2021-2022 CDBG APPLICATION  
BARRIER FREE CURB RAMPS

Work is done.

WW-797      2022 ROAD PROGRAM

Work is done.

WW-810      2023 ROAD PROGRAM CONSTRUCTION COST ESTIMATES

Spread sheets for construction cost estimates for the list of roads and parking area provided by the Borough for consideration of resurfacing in 2023 and future road programs were prepared and reviewed with the Administrator. Copies were forwarded to Rick Woods for review.